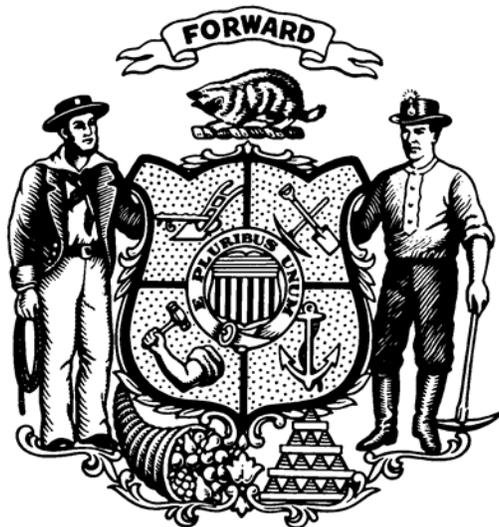


WISCONSIN STATE COUNCIL ON ALCOHOL AND OTHER DRUG ABUSE



September 12, 2008
MEETING

www.scaoda.state.wi.us

LINDA MAYFIELD
Acting Chairperson, SCAODA

JIM DOYLE
Governor

STATE COUNCIL ON ALCOHOL AND OTHER DRUG ABUSE

MISSION STATEMENT

To enhance the quality of life of Wisconsin citizens by preventing alcohol and other drug abuse and its consequences through prevention, treatment, recovery, and enforcement and control activities.

SCAODA FOUR-YEAR STRATEGIC PLAN GOALS 2006 – 2010

Adopted by SCAODA June 2, 2006

GOAL 1:

Support, promote and encourage the implementation of a system of substance abuse services that are evidence-based, gender and culturally competent, population specific, and ensure equal and barrier-free access.

GOAL 2:

Support the prevention and reduction of alcohol, tobacco, and other drug use and abuse through evidence-based practice with special emphasis on underage use.

GOAL 3:

Support and encourage recovery in communities by reducing stigma, discrimination, barriers and promoting healthy lifestyles.

SCAODA 2008 Meeting Dates

**American Family Insurance Conference Center
6000 American Parkway Madison, WI 53783
Room A3151**

~~**March 7, 2008**~~ ~~—————~~ ~~**9:30am to 12:30pm**~~

~~**June 6, 2008**~~ ~~—————~~ ~~**9:30am to 3:30pm**~~

September 12, 2008 **9:30am to 12:30pm**

December 5, 2008 **9:30am to 12:30pm**



Jim Doyle
Governor

State of Wisconsin

State Council on Alcohol and Other Drug Abuse

1 West Wilson Street, P.O. Box 7851
Madison, Wisconsin 53707-7851

Sen. Carol Roessler
Chairperson

Linda Mayfield
Vice-Chairperson

Mark Seidl, WCHSA
Secretary

September 12, 2008
MEETING AGENDA
9:30 a.m. – 12:30 p.m.

American Family Insurance Conference Center
6000 American Parkway Madison, WI 53783 Room A3151
American Family contact: Stephanie M. Byrd
(608) 242-4100 ext. 30230

- 9:30 a.m. I. Introductions / Welcome / Agenda – Secretary, Mark Seidl
- 9:35 a.m. II. Review /Approval of June 6, 2008 Minutes – Secretary, Mark Seidl
- 9:45 a.m. III. Election of Officers – Mark Seidl
- Nominations from the Floor
 - Voting on a Slate of Officers
- 10:00 a.m. IV. Update on Council Membership – Greg Levenick
- 10:10 a.m. V. Public Input – New Chairperson – To Be Determined
- 10:25 a.m. VI. Committee Reports:
- Prevention – Scott Stokes
 - Diversity – Sandy Hardie
 - Intervention and Treatment – Linda Preysz
 - Planning and Funding–Joyce O'Donnell
 - Motion: The Planning and Funding Committee (P&F) recommends that the Bureau of Prevention Treatment and Recovery (BPTR) review and ensure all Substance Abuse Block Grant contracts adhere to performance-based standards.
 - Motion: P&F encourages each contractee to pursue Medicaid certification of each vendor in order to enable Medicaid certification for reimbursement.
 - Motion: P&F would like to officially move that the Governor insert in the budget an increase of the tax on beer.
 - P&F opposes the criminalization of first time OWI offenders; and would move to mandate treatment if appropriate according to the results of the IDP assessment.
- 11:00 a.m. VII. Senator Roessler's Recognition – Mark Seidl
- 11:10 a.m. VIII. Motions Update document—Greg Levenick

- Letter requesting audit of Intoxicated Driver Program
- Letter requesting UW Systems to add AODA counselor curriculum
- Letter requesting beer tax raised as part of budget bill

- 11:20 a.m. IX. Wisconsin’s Epidemiological Profile – Chris Hill-Sampson, Ann Ziege
- 11:35 a.m. X. “Safe Streets” Presentation – Tom Saari, Mike Olig
- 12:05 a.m. XI. Recovery Month Activities – Jamie McCarville
- 12:15 p.m. XII. Agenda Items for December 5, 2008 Meeting – New Chairperson – To Be Determined
- Report on treatment available for 5th OWI
 - Request to Secretary Timberlake on the DHS budget
 - Youth and Recovery
- 12:25 p.m. XIII. Announcements
- 12:30 p.m. XIV. Adjourn - New Chairperson – To Be Determined

Jim Doyle
Governor



State of Wisconsin

State Council on Alcohol and Other Drug Abuse

1 West Wilson Street, P.O. Box 7851
Madison, Wisconsin 53707-7851

Sen. Carol Roessler
Chairperson

Linda Mayfield
Vice-Chairperson

Mark Seidl, WCHSA
Secretary

**STATE COUNCIL ON ALCOHOL AND OTHER DRUG ABUSE
MEETING MINUTES**

June 6, 2008

9:30 a.m. – 3:30 p.m.

**American Family Insurance Conference Center
6000 American Parkway Madison, WI 53783
Room A3151**

Members Present: Joyce O'Donnell, Renee Chyba (representing Secretary Rick Raemisch), Scott Stokes, Linda Mayfield, Mark Seidl, Gary Sumnicht (representing State Superintendent Elizabeth Burmaster), Michael Waupoose, Mary Rasmussen, Blinda Beason (representing Secretary Frank Busalacchi), Greg Phillips (representing Michael Myszewski and Attorney General J.B. Van Hollen), Sandy Hardie, Representative John Townsend, Senator Carol Roessler, Jennifer Stegall (representing Eileen Mallow and Insurance Commissioner Sean Dilweg), Dr. Pamela Phillips, Senator Tim Carpenter, Coral Butson representing Governor Jim Doyle, Douglas Englebert.

Members Excused: John Easterday, Alternate for Secretary Karen Timberlake, Judith Wilcox, Representative Joe Parisi.

Members Absent

Ad-Hoc Members Present: Linda Preysz (Designee for Roberta Gassman, Secretary DWD), Jeff Scanlon (for Celia Jackson, Secretary DRL), Ray Luick (Designee for David Steingraber, OJA), Larry Kleinsteiber, Susan Crowley

Ad-Hoc Member Excused: Roger Johnson, Thomas Heffron.

Ad-Hoc Member Absent:

Staff: Lori Goeser, Gerald Livings, Joyce Allen, Greg Levenick, Lori Ludwig, Lou Oppor, Gail Nahwahquaw, Kathy Thomas, Rita Schraepfer-Derke, Mary Raina Zwadzich, Susan Endres, Jamie McCarville, Elizabeth Hudson, and Michael Quirk.

Guests: Katie Plona, Norm Briggs, Bill McCulley, Kyle Pfister, Mary Lynn Rose, Mike Kemp, Murray Kaye, Carol Hanneman-Garuz, Dave McMaster, Denise Johnson, Carol Lobes, Judy Adrian, John Frederick, Cynthia Greer, Manny Scarbrough, Georgiana Wilton, Jill Gamez.

Introductions/Welcome/Agenda

Linda Mayfield, Vice Chairperson, called the meeting to order at 9:35 am. In the absence of the Chairperson, she welcomed the group and asked for any new participants to introduce themselves. Greg

Levenick introduced Elizabeth Hudson, the new Trauma Coordinator for the Bureau. Ms. Hudson addressed the group indicating how she looked forward to increasing the awareness of trauma informed care across the state.

Approval of Minutes

Joyce O'Donnell motioned to approve the minutes of March 7, 2008 as written. Linda Preysz pointed out an edit on page 7. In the paragraph above "Women's Capacity Study Results," change "even" to "event." Michael Waupoose expressed concern/confusion about Joyce O'Donnell's motion to increase SCAODA's membership from 22 to 27, adding an additional 5 members from the field of AODA prevention and treatment. He thought the entire motion was "on hold." Joyce O'Donnell explained that what was on hold was the motion that the Planning and Funding Committee would develop criteria for the selection of five new members through recommendations from the other SCAODA Committees. She explained that the motion to increase the membership was passed unanimously. The motion to identify selection criteria is on hold. Greg Levenick read from the letter sent to Governor Doyle regarding membership and a specific reference was made to language indicating that the new members should be from the field of AODA prevention and treatment. Mr. Waupoose held that he thought there would be further discussion. Mark Seidl seconded the motion for approval of the minutes: all were in favor.

DHFS Legislative Updates

Katie Plona, DHFS Legislative Liaison was introduced. She indicated that now that the legislative session has ended, the budget bill is being developed for passage next January or February. It becomes public on September 15th. She pointed out that the Council might consider the budget bill as an opportunity to influence policy. Because the legislature is not in session right now, there is nothing new to report. The budget repair bill has passed. She asked if there were any questions. Joyce O'Donnell asked if there was any legislation that impacts the field of alcohol and other drug prevention. Regarding the beer tax, what would DHFS' role be? Ms. Plona thought that DHFS would get some funding from it if it did pass. Ms. O'Donnell indicated that she would like to see the legislation once it is activated again. Ms. Plona pointed out that the first opportunity for that to occur would be January 2009. In September, agencies (DHFS) make budget requests. Representative Townsend counseled the group to take advantage of these 6 months to draft legislation. Legislators are sworn in on the first Tuesday in January. Then there is a 25-30 day period to organize the committees. If a bill is ready, it can get to Committee in late January or early February. Joyce O'Donnell expressed the hope that Representative Townsend and Senator Carpenter would introduce legislation to increase the number of members in the Council from 22-27. Representative Townsend recommended that the Council approach both offices and staff to get that done. Joyce O'Donnell indicated that the prospective legislation was on the Planning and Funding Committee's calendar.

Greg Levenick summed up the actions taken on behalf of SCAODA's motions from the March 7th meeting during the past three months: 1) Regarding increasing the membership, a letter was drafted and sent to Governor Doyle asking for his support. 2) Regarding potential cuts in SAMHSA's 2009 budget, letters opposing the cuts were drafted and sent to the entire US Congressional delegation from Wisconsin, and Governor Doyle. 3) The CLAS standards were posted to SCAODA's website. At the Department level, staff are working with the Affirmative Action/Civil Rights Compliance staff, to identify ways to disseminate the information. Mr. Levenick announced that as part of the regular legislation and motions updates, we'll provide documentation of what has occurred on the SCAODA

website, so everyone can see what the item's status. He asked for any other suggestions members might have. There were none made.

Public Input

There were no requests from the public to address the Council. However, Dave McMaster reported that on April 23, 2008 he met with 29 representatives of the ATODA system in order to confront barriers to integrating tobacco cessation programming with other substance abuse treatment programs. It was the first time all of these groups met together. On July 24th, the state of NY will be implementing the new standard that AOD programs MUST be tobacco free. They will be training counselors on how system change occurs. Mr. McMaster will be getting that information and incorporating it into an implementation plan. Mr. McMaster also recognized Norm Briggs for his contributions.

Intoxicated Driver Surcharge Audit Request

Senator Roessler resumed the duties of the Chair. She indicated that the Council should consider what its recommendations will be for the next legislative system regarding "Operating While Intoxicated" drivers. She explained that legislators are generalists, when an incident occurs, the public looks to the legislature. She suggested that the Council make recommendations for change. The third conviction will be on the table. A discussion ensued regarding treatment alternatives such as: the DOC facility that does OWI programming for inmates with a 5th OWI conviction, Drug Courts, and the Safe Streets program. She reported that Safe Streets has a 4% recidivism rate compared to a 53% recidivism rate for those without the program. Senator Roessler reported that the Safe Streets bill was the last bill to pass in the Senate this year. However, the Assembly had adjourned. She asked that whatever SCAODA Committees are appropriate, review the program. Greg Levenick indicated that the ITC would be the appropriate Committee. Senator Roessler asked that a report on Safe Streets be prepared for the Council. This program can be for 2nd time OWI offenders. She also informed the group that she would support Wisconsin having a criminal penalty for 1st time Drunk Driving. Wisconsin is the only state that doesn't have a criminal penalty for first offenders. When the Council comes forth with recommendations, also consider what penalty would be appropriate for first time OWI offenders.

Mark Seidl reported that in 1989 the Intoxicated Driver Program was implemented. It was a good program but it caused the costs of OWI offenders to be shifted from jails to the counties. So, a surcharge was assessed in 1989 on the intoxicated driver. Money came from the counties to the state and the state disbursed it as part of the Community Aids formula. It didn't work. The larger counties were always short. The State Council worked with Senator Roessler to change the situation. So, in 1992, of a \$250 surcharge, 85% went to the county and 15% went to the state. Now counties get 68% or, \$212 of a \$350 surcharge. The request from counties is now about \$2,000,000. Counties were allocated \$1,000,000 from \$1,400,000. Where did the \$400,000 go? No one knows. Treatment costs have gone up and the counties' percentage of the dollars has gone down. The Wisconsin County Association asked for a legislative audit. Senator Roessler also made a request. Mr. Seidl indicated that this year, counties will get only 30% of what they request. Senator Roessler felt that this should be a major issue for the next legislative session. She reported that two days ago she re-submitted the letter asking for an audit. She continued that the new chair of the Legislative Audit Bureau is Senator Sullivan. Senator Roessler talked to Senator Sullivan last week, also Representative Suzanne Jeskewitz. Senator Sullivan is Joyce O'Donnell's Senator. She reiterated that we need to make that call. Also, it's a good idea to have the State Council send a letter. **Mark Seidl moved that the State Council send a letter requesting an audit of the Intoxicated Driver Program, and have the Vice-Chairperson sign**

it. The Motion passed unanimously. Joyce O'Donnell also agreed to make contact with Senator Sullivan. Gary Sumnicht and Mary Rasmussen also agreed to contact their legislators and ask for the audit. In addition to insufficient IDP funds, third party Insurance Companies often refuse to pay for treatment. Jennifer Stegall, from the Office of the Commissioner of Insurance, suggested that if someone is denied insurance coverage they should file a complaint with the Office of the Commissioner of Insurance. Ms. Stegall agreed to bring the link to the insurance complaint forms to the next meeting. Mary Rasmussen made the point that when someone is in need of AODA treatment, they are in a vulnerable state, and taking up the reigns of advocacy may be beyond their skill-level at that point. Ms. Stegall reiterated that Office of the Commissioner of Insurance needs cases so changes in the law can be made. Mark Seidl pointed out another hardship in obtaining third party insurance coverage. Treatment must be provided within a 30-day period. Lorie Goeser explained that if treatment isn't obtained within 30 days, it is not considered an acute problem, and therefore denied coverage. Senator Roessler responded by charging the group to get active, get tough, be a pain to these agencies. Take this problem back to advocates and ask them to help people with the appeal forms. Do whatever is necessary. She asked Mark Seidl to put the IDP background down on paper. She thought the paper should be part of the next SCAODA packet. Senator Roessler summarized: 1) Criminalize first offense OWIs. 2) Restore funding from the IDP surcharge. Make sure money that is set aside is directed to treatment programs. 3) Work on insurance compensation. 4) Pass the Safe Streets legislation (Include the Safe Streets legislation in the next SCAODA packet). Senator Roessler suggested asking Secretary Karen Timberlake to come to a SCAODA meeting when we have some recommendations.

Michael Waupoose raised two issues: 1) regarding insurance coverage for AODA treatment: Not all insurance companies refuse coverage; only some. When the IDP assessor says one thing and the assessment from the treatment provider says something else, there is a disparity in what the person being assessed needs. The Intoxicated Driver assessors are not certified to assess substance use disorders. The Intoxicated Driver assessment tool doesn't lead to a diagnosis, either. HFS 75 dictates that placement criteria for level of care must be assessed and the Intoxicated Driver assessors do not use level of care criteria. If "not medically necessary" is reported, then the insurance won't cover the treatment. That is the key.

Greg Levenick explained that HFF 62 (Administrative Rule relating to intoxicated driver assessments and driver safety plans) was re-written recently. The tool that Intoxicated Driver assessors use is a screening tool and not an assessment tool. A referral of suspected abuse or dependence is made to treatment personnel. Treatment providers determine the substance abuse disorder diagnosis, if any. Lorie Goeser reported that at the upcoming Bureau conference in October, there will be a training session for Intoxicated Driver Assessors. They will have one session on HFS 62. Lorie Goeser agreed to report on this at the December meeting.

Michael Waupoose continued with his second issue: 2) The Drunk Driving assessment is done in the County of residence where the fee is paid. However, tribal members are referred back to the tribe for treatment and the tribe has to absorb the cost of treatment.

STAR-SI

Michael Quirke presented on STAR-SI. STAR-SI is in the business of increasing treatment success. The goal of the STAR-SI program is to increase successful AODA treatment completions. The project has found that among all STAR-SI sites, successful completions have increased by 55%. The program is based on a "Walk-through" model, wherein program Administrators walk through their programs as if

they were clients. The staff becomes the patients and experience the program as the client does. Kenosha reported a reduction of wait time to get into treatment by 50%. Racine showed an initial rate of 47% of referrals getting into treatment which was raised to 72%. Sixty (60) more clients were admitted and that generated an additional \$11,000 in revenue. In Iowa County, they reduced their paperwork and associated time for an Intoxicated Driver Assessment, so they could reduce the fee by \$54. One of the 23 STAR-SI providers, Norm Briggs, from ARC Community Services in Madison, was present and reported that ARC Community Services reduced its “no show” rate from 32% to 16%. Mike Quirke reported that each year about 10 agencies are brought into the STAR-SI project. He encouraged SCAODA participants to get the word out. The agencies get small grants to defray data collection costs (\$5,000-10,000).

Synar

Kyle Pfister presented a power point on Synar which is a federal effort to prohibit sale of tobacco to underage youth (less than 18 years of age). Synar is an amendment (to federal legislation) that requires a less than 20% non-compliance rate (sales to minors). Wisconsin has a rate of 4.5%. Wisconsin Wins is a science-based program to reduce youth access to tobacco products. It incorporates a “Reward and Reminder” protocol and media and outreach activities, too. Senator Roessler asked how merchants find out about Wisconsin Wins. There will be a statewide press release in June; Mr. Pfister meets with the Tavern League and Grocers. There will also be window clings, cards and stickers for the register available at the website.

Committee Reports

Intervention and Treatment Committee (ITC): Linda Preysz reported that the ITC has been addressing their strategic plan. The Children and Family Sub-Committee is coming together. The Intoxicated Driver Program (IDP) Sub-Committee is still pending. Greg Levenick reported that hopefully, in the next three or four months the Bureau would be able to hire an IDP Coordinator. Senator Roessler suggested that members for the IDP Sub-Committee be recruited from among existing IDP programs.

Lorie Goeser reported that the “Joint Statement” in the SCAODA packets are in final draft form and will be sent to Secretary Karen Timberlake. It promotes the well-being of the whole person; many have endorsed it as a standard of practice and good care. Senator Roessler asked how stigma was to be addressed. Lorie Goeser indicated at the WAAODA conference there was a stigma breakout session which included media people. There was an action plan resulting. Senator Roessler asked why veterans as a group weren’t mentioned, and suggested that they be addressed specifically and deliberately. Lorie Goeser agreed to do that. Regarding “Parity” Senator Roessler felt that if “Parity” were passed at the federal level, it would help Wisconsin’s efforts. She then suggested that without a federal law, this state won’t move forward unless and until individual parties, businesses come forward and say they need this. That’s what it is going to take. Look at the costs of the lack of productivity, absenteeism, breakdown in the family. The Mental Health Council needs to appeal to businesses across the state—not Associations—individual businesses. It has to come from businesses or it will not succeed. Legislators are afraid of passing something that would increase costs.

Renee Chyba brought forth a motion that, **with the addition of veterans, the SCAODA council go on record as supporting the Joint Statement from DHFS and to be acknowledged as an endorser of this statement and its action plan, with the knowledge it is a living document with ongoing**

additions and adjustments being made. Michael Waupoose seconded the motion. **The motion passed unanimously.**

Renee Chyba then brought forth an additional motion: **SCAODA council should send a letter to the Governor requesting support to increase the number of State of Wisconsin Adult Teaching Institutions (i.e. Technical colleges, and Universities) to offer Substance Abuse Counseling competencies classes and concentrations in order to address the current and predicted future workforce shortage in this area. Recommend a focus to have this type of curriculum offered at UW-Madison, UW-Platteville, UW-Milwaukee, and UW-Oshkosh in particular given these institutions offer a variety of master's degree programs for a variety of counseling and psychotherapy but do not include/or offer as an option the basic Substance Abuse Counseling educational requirements.** Senator Roessler suggested also sending the letter to the President of the Board of Regents; Chancellors of the Colleges mentioned; and to the Chairs of the Higher Education Committees of both houses. She suggested adding need and factual data to the letters and added the President of the UW System, the Deans of the schools mentioned and the Chancellor of UW-Madison to the list of recipients. Joyce O'Donnell suggested cc'ing all parties to the letter. Jerry Livings suggested mentioning the places that do have the appropriate competencies in place, so there is a place recipients can refer to, when questions arise. **The motion passed unanimously.**

Jeff Scanlon reported on two related issues: 1) Within the past few days there has been a rules change for the Substance Abuse profession which he will distribute electronically. He distributed hard copies of the document. Summarizing, Effective June 1, 2008, Supervisors in Training cannot supervise Counselors in Training. 2) Exam requirements for Clinical Substance Abuse Counselors: The oral exam is being replaced by equivalent items on an updated written exam. He asked that we disseminate to our networks specific information regarding these changes.

Diversity: Michael Waupoose discussed the activities of the Diversity Committee: 1) The Diversity Committee reviewed their membership and letters were sent out to ascertain interest. The roster has been narrowed. Diversity Committee still needs citizen members. Senator Roessler suggested veterans. 2) The Diversity Committee reviewed the work plan and made minor revisions: the Youth Group is now a part of ITC. 3) Diversity held a meeting at the Menominee Treatment Center. It is an amazing place, having integrated culturally appropriate activities within age/sex/client type groupings. Mr. Waupoose expressed gratitude to the staff of the Menominee Treatment Center. 4) Mr. Waupoose thanked State staff for including the CLAS standards and the definition of Cultural Competency on the SCAODA website, but it should be in a more forward place (not under Diversity Committee). 5) Currently the Diversity Committee is working on recommendations for cultural competent assessment tools. They are reviewing three tools, which they would like linked to the website. They are looking into mechanisms to provide culturally competent training to program directors, clinic supervisors, and providers. Senator Roessler suggested Greg Phillips (representing the Department of Justice) and Mr. Waupoose examine ways to help the DOJ with diversity issues. Senator Roessler asked about older adults and where were they represented in the Diversity Committee? Mr. Waupoose indicated that they were not a focus for the Diversity Committee which focuses on cultural diversity.

Planning and Funding: Joyce O'Donnell reported on the Public Forum at the WAAODA conference: She referred to the summary of issues in the SCAODA packet of information. The major issue was there are very few programs for AODA Counselors. Ms. O'Donnell commented on the quick turn around in acting on this concern. Senator Roessler encouraged the group to find a way to get information regarding SCAODA's responses to their concerns back to them. Ms. O'Donnell thanked

Senator Roessler for her commitment to the AODA field and hoped that her successor has as much enthusiasm. Ms. O'Donnell expressed gratitude to Lilly Radivojevich, DMHSAS staff assigned to the Planning and Funding Committee, who resigned her DMHSAS position recently. She served the Planning and Funding Committee well. Ms O'Donnell also thanked the Governor for proclaiming April Alcohol Awareness Month; and was happy to see that DMHSAS hired a Trauma Coordinator. She then made the motion: **To request SCAODA's legislative members introduce legislation that increases SCAODA's number of statutory members to 27 from 22, 5 additional members would represent the substance abuse prevention and treatment field, both culturally and geographically, in the state of Wisconsin. The motion was seconded by Gary Sunnicht.** Michael Waupoose felt that there needed to be a picture of the current Council. He expressed concern that there would be an imbalance; with an overrepresentation of treatment providers. Treatment providers have professional Committees that represent them. He recommended that we look at the make-up of the current Council before we specify who or what the new members would represent. Joyce O'Donnell acknowledged Mr. Waupoose's concern. The intent of the motion is not to cut anyone off. The Citizen Council had 47 members. Planning and Funding is concerned about increasing the numbers and when you look at the membership, it could be considered top heavy. Sandy Hardie agreed with Mr. Waupoose; that we should look at the gaps before we do anything. Linda Preysz echoed that sentiment. She indicated that she didn't want SCAODA to be a professional organization. We need to look at this. **Senator Roessler suggested a friendly amendment to amend out "Prevention and Treatment" fields. Gary Sunnicht seconded the motion and the motion with the amendment was approved unanimously.**

Senator Roessler then suggested the group brainstorm who the new members should be: Business and professional person, recovering person, veteran, former offender having gone through treatment, tribal member. Mr. Waupoose suggested that SCAODA staff survey the membership as to what they would like to see. He suggested inquiring into members representation (who do they represent) as well as to who they would like the new members to represent. Scott Stokes suggested an Hispanic representative and someone from Prevention. Michael Waupoose suggested a Hmong person. Greg Levenick agreed to do the survey. Greg Phillips pointed out that the tribes are all different and don't always work together. How can one person represent the all the tribes? Larry Kleinsteiber suggested a VA federal health care professional. Joyce O'Donnell suggested inviting all of those mentioned to participate on a Committee. Senator Roessler thanked Joyce O'Donnell, Michael Waupoose and Linda Preysz for good succinct motions and background work. Representative Townsend added that legislation can only increase numbers by statute. Specific qualities should be decided here in the State Council. Senator Roessler agreed, indicating that follow-up would occur next legislative session.

Prevention Committee: Scott Stokes reported that the Prevention Committee is working on RFP's for the SPF SIG project. They should be issued soon. He also announced that there is information on the upcoming Prevention Conference in the SCAODA packet. Susan Crowley encouraged people new to the Prevention field to attend as well as returning prevention specialists. Blinda Beason noted that the Prevention conference is a great conference for getting training and credit. Lastly, Scott Stokes noted that the latest Epidemiological Report will be released the end of June or first of July. The Prevention Committee should be able to give an overview of it at the next meeting.

By-Laws: Lou Oppor presented a short summary of the work accomplished in creating By-laws for SCAODA. First, he reported, the Workgroup met six times. All of the Sub-Committees have reviewed the document. The final meeting was about one month ago. The Workgroup took all of the comments into account. Then, he pointed out the passages in the By-laws that are underlined are those that come directly from statute. The purpose for the By-laws was taken directly from the Council's Four-year

plan. He pointed out particular sections: 1) Current membership by statute (sec 2.2 page 4); 2) six non-voting Ex-Officio members (page 5); 3) Selection of Officers (page 5); 4) Elections at the first meeting of each year (July 1st) (sec 2.5 page 5); 5) Terms of members (2.5 page 6)—there are several members whose terms have expired and Mr. Oppor reported that he is working with the Governor’s Office about these expired terms; 6) Terms shall expire in odd-numbered years (page 4 section 2.3). At this point, Senator Roessler asked for a report on appointments in September. Mr. Oppor continued with his review of the By-laws: 7) Vice-Chair shall convene a Nominating Committee (sec. 2.9 page 7); 8) Defined roles (page 9), created an attendance police person—the Secretary of SCAODA. If members are not in attendance for two or more meetings, then the Secretary contacts them. Senator Roessler indicated that it might be of benefit to send an FYI letter to the Governor about the new members from the Vice-Chair. Mr. Oppor pointed out the attendance rules on pages 13-14. 9) New to SCAODA, an Executive Committee was added. Following the summary, Blinda Beason made a motion: **To approve and adopt SCAODA’s By-laws. Mark Seidl seconded the motion. The motion passed unanimously.** A handout was distributed directing nominations for officers and applications for new or continuing members be directed to Linda Mayfield. The Nomination Committee was convened. The following agreed to participate on the Nominations Committee: Mark Seidl, Renee Chyba, Joyce O’Donnell and Mary Rasmussen.

Project Fresh Light: Susan Endres distributed four handouts. “The Need for Gender-Specific Treatment of Adolescents: A new paradigm for treating boys and young men,” “Project Fresh Light Power Point,” “Six Barriers identified in March 21, 2007 Inter-Intra Departmental Adolescent Treatment focus Group (rev),” and a cd from Wisconsin Family Ties, “Family Guide to Adolescent Substance Abuse Information and Services in Wisconsin.” Senator Roessler asked that a set of parents or two attend the September meeting. Ms. Endres pointed out the project’s website: projectfreshlight.org. A discussion ensued as to insurance coverage for adolescent treatment. Mental Health may be covered under Medicaid but not substance abuse. Ms. Endres reported on the use of the standardized assessment tools: the GAIN for use with adolescent populations is being distributed statewide by Family Ties; and the POSIT for use with juvenile justice populations at the point of intake has been distributed to county units. Another issue involved in adolescent treatment is the lack of Certified Counselors with an Adolescent Specialty. There are issues with the Department of Regulation and Licensing as well as with providers. Senator Roessler suggested that Michael Waupoose, Susan Endres and Jeff Scanlon work together on this issue. Ms. Endres reported that Family Ties is an organization for families with Mental Health issues and now it is for families with AODA issues, too. Ms. Endres reported that the final report is due July 9th. Dave McMaster recognized Ms. Endres and Joyce Allen for this program. Michael Kemp of the Adolescent Treatment Improvement Sub-Committee recognized Senator Roessler for this project, too.

Agenda Items for September Meeting: 1) Beer Tax—Senator Roessler said that we need to ask the Governor to do this right now. Ask him to increase the tax on beer in his budget. It won’t happen through the legislature. Representative Townsend suggested asking that proceeds go to treatment agencies, instead of the general fund. Other items: 2) Report on treatment available for 5th OWI; 3) Safe Streets; 4) STAR-SI; 5) Epi Profile; 6) Election of Officers; 7) Parents and youth in Recovery 8) Secretary Timberlake and the budget.

Announcements: Senator Roessler ended the meeting by saying that now is the time for the Council to act. It has an influential position with its Committees and a network of providers. She challenged the group to put together an agenda to save lives.

Adjournment: The meeting was adjourned. The next meeting is scheduled for September 12, 2008 at 9:30 am to 12:30 pm at American Family Insurance Conference Center.

SCOADA 2008 Meeting Dates

March 7, 2008	9:30 am - 12:30 pm
June 6, 2008	9:30 am - 3:30 pm
September 12, 2008	9:30 am - 12:30 pm
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SCAODA 2009 Meeting Dates

March 6, 2009	9:30 am - 12:30 pm
June 5, 2009	9:30 am - 3:30 pm
September 11, 2009	9:30 am - 12:30 pm
December 4, 2009	9:30 am - 12:30 pm

DRAFT

**Membership of the State Council on Alcohol and Other Drug Abuse, (SCAODA)
1 W. Wilson St., Room 434 Madison, WI 53702 (608) 266-3977**

STATUTORY MEMBERS *

Key	Statutory Members	Member	Designee	Term
	1. The Governor	Jim Doyle	Coral Butson	NA
	2. The Attorney General	J. B. Van Hollen	Michael G. Myszewski <i>or</i> Gregory Phillips	NA
	3. The State Superintendent of Public Instruction	Elizabeth Burmaster	Gary Sumnicht	NA
	4. The Secretary of Health Services	Karen Timberlake	Alternate: John Easterday	NA
	5. The Commissioner of Insurance	Sean Dilweg	Eileen Mallow	NA
	6. The Secretary of Corrections	Rick Raemisch	Renee Chyba	NA
	7. The Secretary of Transportation	Frank Busalacchi	David Collins <i>or</i> Blinda Beason <i>or</i> Janet Nordorft	NA
	8. the chairperson of the pharmacy examining board	Dr. Pamela Phillips		NA
	9. A representative of the controlled substances board	Douglas Englebert		NA
	10. Governor's Law Enforcement and Crime Commission	Vacant		NA
G	11. Citizen Member	Vacant		4 years
C G	12. Citizen Member	Sandy Hardie appointed 5-7-04		4 years
C G	13. Citizen Member	Mary Rasmussen appointed 9-16-05		4 years
C G	14. Citizen Member	Scott Stokes appointed 7-28-05		4 years
C G	15. Citizen Member	Joyce O'Donnell appointed 6-13-94		4 years
C G	16. Citizen Member	Linda Mayfield appointed 6-3-04		4 years
P	17. Provider of services	Michael Waupoose appointed 5-5-04		4 years
	18. A member of the Wisconsin county human service association, inc.	Mark Seidl		Appointment determined by WCHSA
R M	19. State Representative Majority Party	John Townsend	Minette Lawrence	NA
D m	20. State Representative Minority Party	Joe Parisi		NA
R M	21. State Senator Minority Party	Vacant		NA
D m	22. State Senator Majority Party	Tim Carpenter		NA

M = Majority Party m = Minority Party R = Republican
D = Democrat C = Citizen Member
P = Provider G = Serves at the Pleasure of the Governor

* Statutory Members are appointed by the Governor, vote, and serve voluntarily as advisors to the Governor.

Membership of the State Council on Alcohol and Other Drug Abuse, (SCAODA)
1 W. Wilson St., Room 434 Madison, WI 53702 (608) 266-3977

EX OFFICIO MEMBERS * (Non-Voting Members)

Ex Officio Members	Member	Designee
1. Director of Prevention Services, University of Wisconsin Appointed by Kevin Reilly, President - University of Wisconsin	Susan Crowley	
2. Secretary, Department Of Revenue	Roger Ervin	Roger Johnson
3. Secretary, Department Of Workforce Development	Roberta Gassman	Linda Preysz
4. Secretary, Department Of Regulation And Licensing	Celia Jackson	Peggy Wichmann
5. Wisconsin Technical College System	Thomas Heffron	
6. Department Of Veterans Affairs	Larry Kleinsteiber	
7. Office Of Justice Assistance	David Steingraber	Ray Luick
8. Liaison to the Mental Health Council	Judith Wilcox	
9. Liaison to the Developmental Disabilities Council	Vacant	

* Ex Officio members, not appointed by the Governor, are non-voting, and voluntarily serve the State Council.

The State Council consists of 22 statutory members and seven Ex Officio members and has five standing committees:

1. Cultural Diversity Committee
2. Interdepartmental Coordinating Committee
3. Intervention and Treatment Committee
4. Planning and Funding Committee
5. Prevention / SPF-SIG Advisory Committee

Updated: 9/5/2008

STATE COUNCIL ON ALCOHOL AND OTHER DRUG ABUSE
Diversity Committee Meeting Minutes
Thursday, July 10, 2008, 1-3pm (Approved as edited)

Location:

Department of Health Services
Bureau of Prevention Treatment and Recovery
1 W. Wilson St, Room 455-1
Madison, WI 53703
(608) 261-6748

Attendees:

1. Crawford, James
2. Dakai, Steven-Teleconference
3. Gates, Harold
4. Hardie, Sandy-Teleconference
5. McAlister, Angela
6. Kinney, Gail - Teleconference
7. Waupoose, Michael

Excused Members:

1. Kaye, Jerry
2. Johnson, Denise
3. Decoteau, Fredericka

Unexcused Members:

1. Berlinger, Alvita
2. White, FayeAnn

Sign Language Interpreters:

None

State Staff:

Nahwahquaw, Gail - Committee Staff Person

Diversity Committee Meeting Minutes

I. Call to Order

Mr. Waupoose called the Diversity Committee Meeting to order at 1:05 PM.

- Committee members reviewed the minutes of May 1, 2008- Motion to accept-Sandy.
Motion approved.

II. Committee Update-

Membership-Dino Arestegui contacted Michael to voice his interest in participating on the Diversity Committee. He learned about the Diversity Committee via the SCAODA website, <http://www.scaoda.state.wi.us/>

The committee agreed to formally invite Dino's participation, Gail N. will send an invitation letter and copies of the 2008 minutes, committee meeting dates and SCODA meeting dates.

Frederica Decouteau has regrettably resigned from the Diversity Committee because of her inability to get to the meetings due to workload and gas prices. Gail N. will draft a thank you letter to come from the committee members. It's suggested that we ask Frederica if she can recommend a person to invite to participate on the committee.

Committee members also request if anyone listed as an active member has not participated to receive a follow-up call from the staffer to re-invite and learn of the members interest in continuing on the committee.

Currently the Diversity Committee has 10 active members. Michael reminds the group to continue to recruit, specifically from the Hmong community.

Gail has still not received a reply from Duane Gray regarding an invitation to become a committee member, will follow-up.

III. SCAODA Update

OWI/IDP Issues-SCAODA Chair discussed the pending legislation to address the criminalization of OWI and strongly suggested SCAODA get involved to help advocate for treatment.

Other IDP issues resulted:

- IDP Assessors using screening tools to determine level of care and prescribing treatment on assessments. IDP Assessors are not required to have substance abuse counselor certification and many providers suggest that the level of treatment service be left to SAC to determine in an assessment process not by the screening tool. Allowing this practice to continue runs counter the state requirement for SAC to use a placement tool to determine level of treatment for an individual.
- IDP Assessors are within county agencies only and tribal AODA agencies are experiencing an expectation to conduct the treatment assessment for individuals arrested for impaired driving, but are not receiving any payment out of the county surcharge to conduct this service. Dr. Dakai shared that the Tribal State Collaboration for Positive Change has also taken on this issue, and will submit an issue paper to the Department of Health Services Secretary.
- SCOADA has requested an audit of the IDP surcharge funds by the Legislative Audit Board to determine how this money is being utilized and by whom.
- Sandy H. has volunteered to participate on the IDP workgroup when it is formed. The Bureau of Prevention, Treatment and Recovery (BPTR-formerly Bureau of Mental Health and Substance Abuse Services) are waiting to hire a state IDP coordinator to help organize this workgroup. Sandy encourages committee members

to continue to share the community issues relating to IDP, so she can relay that information to the IDP workgroup.

Expand SCAODA Membership:

A motion to create a nominating committee was approved. Sandy and Michael expressed that SCAODA cautiously approach this suggested expansion, noting the absence of some sectors of society to help address the issues of substance abuse and other drugs of abuse.

SCAODA Webpage-has moved the Cultural Competency definition and CLAS standards to the front page.

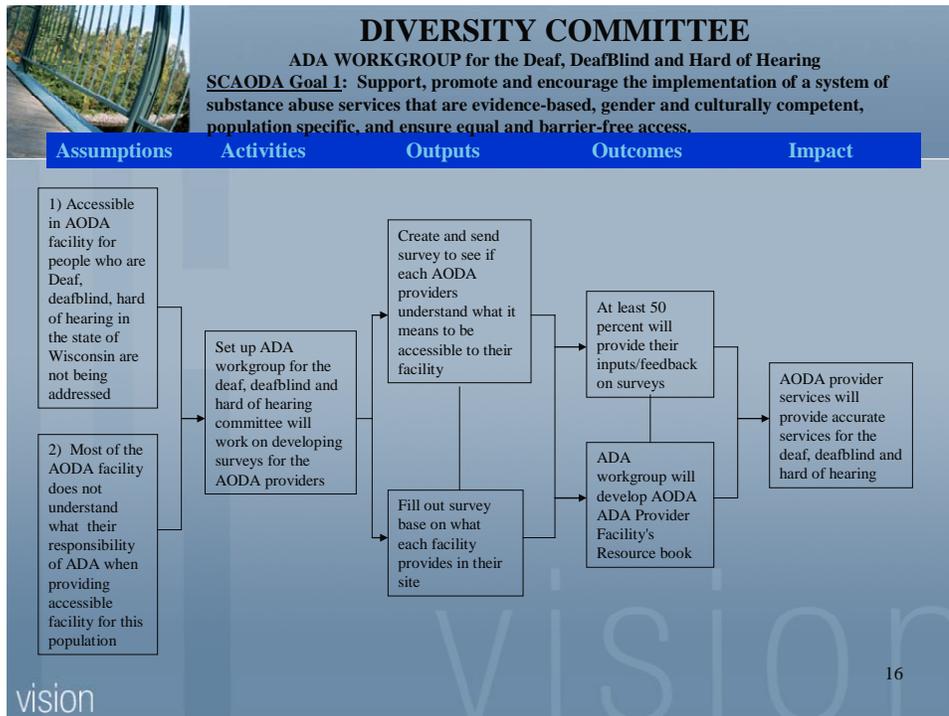
Planning and Funding Committee continue to advocate for an increase in the Beer Tax, other SCOADA members recommend this item go directly to the Governor using similar strategy that the CleanAir Wisconsin did to increase the Cigarette tax.

Susan Endres-Project FreshLight Coordinator presented on the project. The grant is near completion and Wisconsin Family Ties (WFT) has committed to continuing the work in adolescent prevention and treatment activities. WFT created a Parent's Guide to Adolescent Treatment and handed out the CD during the SCAODA meeting. WFT is working on a condensed version as it is a very big electronic file.

IV. Diversity Workplan Review:

Steve drafted a workplan update, removing the accomplished tasks and those no longer relevant to the Diversity committee. These adjustments create a cleaner pathway through the logic model. Gail N. will forward the updated workplan to the committee overall. Michael requests that the committee review the plan for the August meeting and prepare to fully discuss ideas for the update and how the work-plan can be adjusted further if necessary.

The committee needs to consider "Next Steps". How will the Diversity Committee assist agencies/programs implement the CLAS and cultural competency into daily work activities? It's suggested that the Next Steps take into consideration a longer term strategy to help better incorporate cultural competency as a process.



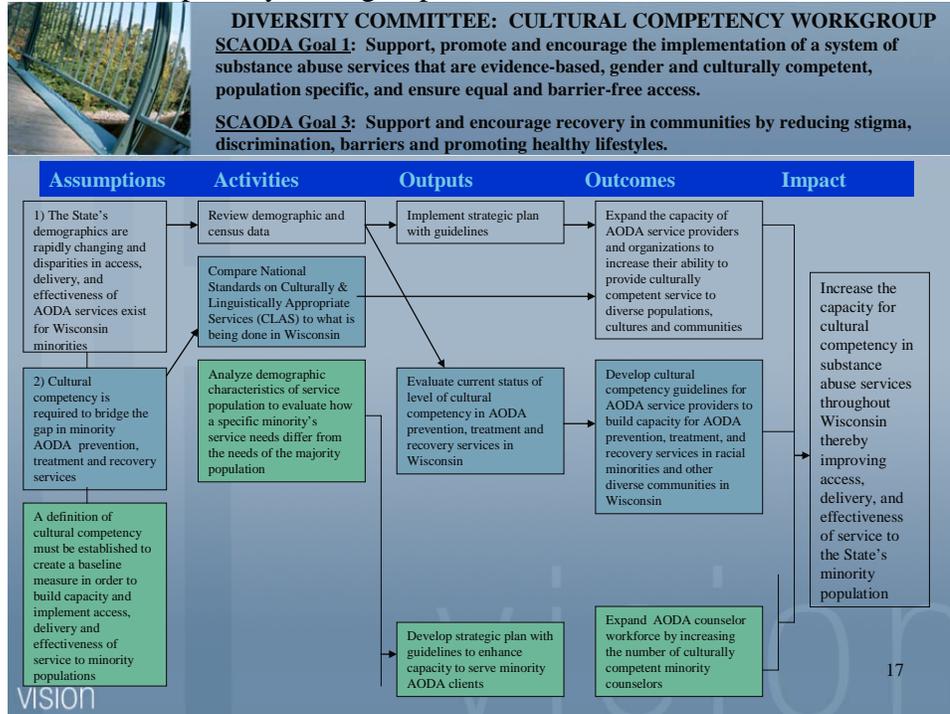
Denise has worked on a draft survey and is asking for committee feedback before disseminating to providers. Depending on the goals/objectives of the Deaf and Hard of Hearing (DHH) subcommittee, this survey is a simple straight-forward but challenging survey. At initial review the survey is viewed as being written in a manner that suggests there is a right answer and it's anticipated that providers will answer the survey tool carefully.

Gail K. would like to partner with Denise and set up a training on DHH issues for Chippewa Valley Technical College, AODA students and providers in the Western region. Denise can provide the training and this will provide a forum for which the survey can be disseminated. Michael will help make this connection between Denise and Gail K.

Gail N. has followed up with Bureau of Prevention, Treatment and Recovery (BPTR) staff and an electronic version of the DHH survey can be created and disseminated via BPTR resources. Staff request at minimum a two-week preparation period. If the committee need SCAODA approval to release this survey, the goal is to have a final survey to SCAODA by the September meeting for approval with an initial release to the Alliance for Recovery Advocates (AFRA) at the September 13th rally. Another venue for release will be the Bureau conference in October and to use WAAODA and WADPA as resources to get the survey out. The Diversity Committee would like to have preliminary results available for the December SCAODA meeting to help drive training sessions in 2009.

Another comment from the committee upon reviewing the materials submitted by Denise, is that the material need to reflect its coming from the Diversity Committee of SCAODA and not from individual committee members.

Cultural Competency Workgroup:



Steve would like committee members to collaborate on providing clinical supervision training in cultural competency/cultural diversity. Harold Gates will get in touch with Steve to discuss.

V. Cultural Competency Tools

Harold provided two assessment tools for the Diversity Committee to review and potentially endorse. Gail N. will send out the link so members attending the meeting via conference call will be able to review the tools for the next meeting.

www.thinkculturalhealth.org Aumentra Health, Oregon's Medicare Quality Improvement Organization is a simple two page tool to assess whether or not the agency/practice complies with each of the 14 standards described in the CLAS. Staff can self assess whether they believe the agency Met, Not Met or Exceeded the standards.
www.acumentra.org/downloads/office-care/CLAS-assess-web.pdf

The other tool is a CLAS Standards Implementation Tips offering suggestions as to how to implement the CLAS into daily practice. Created by the Underserved Quality Improvement Organization Support Center (UQIOSC), (state unknown)

The committee has reviewed other tools in previous meetings and a suggestion to post the reviewed/approved/endorsed tools as a link on the Diversity page of SCAODA's website held consensus. Diversity Committee members suggest that a reference to these endorsed cultural competency assessments tools and other materials be posted on SCAODA's front page.

WHIPL Website for access to cultural assessments
Cultural Competence: Toolbox for Addressing Disparities
http://www.wiphl.com/about/index.php?category_id=3189&subcategory_id=4039

Research and Training Center on Family Support and Children's Mental Health Regional
Research Training Institute
Portland State University
<http://www.rtc.pdx.edu/PDF/pbCultCompSelfAssessQuest.pdf>

The electronic WIPHL Word is located at the following website for future reference
http://www.wiphl.com/news/index.php?category_id=3257

VI. Agenda Items for Next Meeting

- DHH Survey
- Diversity Workplan-finalize
- Vote approval for endorsement of the cultural competence assessment tools submitted today.
- Feedback about the webpage
- Emerging epidemic-returning vets. Michael will mention in the SCAODA Committee Chairs meeting.
- Diversity Committee-Send Lillian Radivojevich as thank you card acknowledgement for all her assistance with the committee.

VI. Announcements

Harold announced the release of a press series highlighting Wisconsin's drinking culture.

<http://www.jointogether.org/news/headlines/inthenews/2008/wisconsin-is-state-most.html>

Harold made a motion to adjourn-approved.

Next meeting Thursday, August 7, 2008 11-3pm, Fond du Lac, WI.

Questions:

1. The by-laws state that committee meetings will be chaired by a member of the SCAODA, the question is if Michael is unable to preside over a meeting can he appoint one of the Diversity committee members to conduct a meeting in his absence?

SCAODA, September 12, 2008

Motion-

In order to establish criteria for new membership and the ability to make an informed recommendation if and when legislators pass the bill to increase SCAODA membership, the Diversity Committee moves to establish a Membership Workgroup that will review all the SCAODA membership information gathered in the coming months. The criteria and recommendations by this workgroup should be done by December 2008 and reported out at the 12/05/2008 SCAODA meeting in order to be ready for legislative session to be open in January.

The workgroup can include the current Nominating Committee (Linda Mayfield, Joyce O'Donnell, Mark Seidl, Mary Rasmussen and Lynda Preysz) and/or representatives from each SCAODA Committee.

STATE COUNCIL ON ALCOHOL & OTHER DRUG ABUSE
Planning and Funding Committee Meeting Minutes
April 17, 2008
ARC Center for Women and Children
Madison, WI

MEMBERS PRESENT: Joyce O'Donnell, Sally Tess, William McCulley, Karen Kinsey, Emanuel Scarbrough, Gary Sunnicht,

EXCUSED: Francine Feinberg, Duncan Shrout, Deb Lieber, Susan Crowley

STAFF: Lori Ludwig, Lillian Radivojevich

- I. Call to Order – Joyce O'Donnell:
Joyce O'Donnell called the meeting to order at 10:15 A.M.

- II. Review of March 3, 2008 Meeting Minutes – Joyce O'Donnell:
Motion: The Planning and Funding Committee moved to approve the minutes of the March 3, 2008 meeting; moved by Ms. Tess, seconded by Mr. McCulley.
Motion carried.

- III. Public Notice–Lillian Radivojevich and Lori Ludwig: Ms. Radivojevich and Ms. Ludwig referred the group to the “Wisconsin Open Meetings Law” document available on the Division’s website. DMHSAS staff have been reminded by supervisors that all SCAODA Council and Committee meetings are open to the public and therefore public notifications have to be made, that is, all meeting agendas have to be posted in local and area newspapers as well as in the Capitol Building and on the first floor of 1 West Wilson Street, preferably 5 business days prior to the meeting. They explained that the law dictates that after the agenda of the meetings are posted, any additional agenda items cannot be added or discussed until the following meeting.

- IV. SCAODA By-laws–Lillian Radivojevich, Karen Kinsey and Lori Ludwig: The Planning and Funding Committee reviewed the motion brought forth at the last Council meeting as a result of the Planning and Funding Committee’s recommendation: “The Planning and Funding Committee recommends the number of statutory members expand to 27; an additional five new members added to represent the substance abuse prevention and treatment field, both culturally and geographically, in the state of Wisconsin.” There was general consensus that the motion should be advanced through the By-laws. Ms. Ludwig and Ms. Radivojevich agreed to bring the Planning and Funding Committee’s concerns to the By-laws workgroup scheduled for April 21st. Regarding the motion adding new members, Planning and Funding would like to take a lead role in the selection process, including defining the professions/organizations the new members should represent.

Mr. Scarborough contacted the Governor's Office to invite his designee to the next SCAODA meeting. Chris Patton called back indicating he was the interim-designee as Angela Russell was no longer the designee. Ms. Ludwig agreed to follow-up and contact Mr. Patton with meeting dates and information.

- V. Discussion Pending Legislation—Lori Ludwig: Ms. Ludwig distributed copies of a letter received from the Joint Legislative Council regarding a SCAODA request for an underage alcohol use study. The letter indicated that they had received our request and would take it under consideration. However, their website reported on April 9, 2008 that the topic was not chosen for their study.

Ms. Ludwig distributed a document titled Legislative Updates 4-17-2008. It was a chart that summarized identified legislation of interest (by Senate and Assembly bill numbers and a short description) with any SCAODA motion that occurred and an updated of the status of the bill and/or motion and a brief description of any action planned or undertaken. The Planning and Funding Committee discussed the importance of making sure motions are acted upon and felt that there should be in the By-laws a statement that it is the duty of the officers to draft letters resulting from motions and to send them to the Governor. Ms. Radivojevich and Ms. Ludwig agreed to take this concern to the By-laws workgroup meeting. Further, the Planning and Funding Committee felt that there should be a permanent agenda item at each SCAODA meeting reporting on motions that have gone forth. **Motion:** Mr. McCulley moved that motion items be reported on at subsequent SCAODA meetings and that this would be a permanent agenda item. Karen Kinsey seconded the motion. The motion was passed unanimously.

Ms. O'Donnell brought forth another legislative item of importance to the Committee; expunging previous violations that occurred early in a person's life.

- VI. Women's Capacity Study—Norm Briggs: Mr. Briggs was unable to attend. He will present on this topic at the next Planning and Funding Committee meeting on May 15, 2008.
- VII. Fiscal Summary—Lillian Radivojevich: Ms. Radivojevich reported that the amount of the allocation of Community Aids has not kept up with inflation and that the overall impact is a loss in value. Mr. McCulley added that there are five determinants in the calculation of each County's allocation. Karen Kinsey agreed to work with Ms. Radivojevich and report on the Community Aids formula at a future meeting.
- VIII. Discussion—Planning and Funding Strategic Plan Goals and Objectives: Mr. Sumnicht indicated that there are cuts in schools counseling budgets that directly affect the schools ability to respond to students who suffer from the effects of trauma. The schools have made progress in terms of implementing Bullying programs. The discussion around the goal of addressing trauma elicited the facts that trauma can result in substance abuse and substance abuse can result in

trauma. Ms. O'Donnell asked if the State Superintendents' meeting in August would be a good time to present information on trauma? Mr. Sumnicht pointed out that there is awareness there, but there are no resources except the money spent on bullying. He added that teachers do get "code conduct" training. Ms. Tess suggested that the new Trauma Coordinator, Elizabeth Hudson, be invited to our next meeting. We could explore how her job links up to Planning and Funding goals. Lori Ludwig agreed to ask Elizabeth to our next meeting. Ms. O'Donnell suggested that Planning and Funding get out additional information on trauma: She suggested that 1) trauma fact sheets be a part of the SCAODA packets and ask what impact does this have on your work and 2) make the trauma facts available at the WAAODA conference. Mr. McCulley asked if there was a coordinating organization to work with. Mr. Scarbrough suggested that the Clearinghouse conducts trainings on alcohol coalitions. Kathy Wolf was the suggested contact person. Ms. O'Donnell suggested perhaps they could attend a SCAODA meeting and present on what they do and what they could provide. Are they a vehicle to tie organizations together in the state and address our issues?

- IX. Proclamation—Lori Ludwig: Ms. Ludwig distributed copies of the signed Governor's Proclamation that April was Alcohol Awareness month. The Proclamation and websites to obtain information regarding activities associated with Alcohol Awareness Month was distributed to DMHSAS staff, WAAODA, the Clearinghouse, Regional and County AOD Coordinators and Town Hall meeting Coordinators across Wisconsin.
- X. Trauma Summit: Members requested that the document "Report from the Trauma Summit, May 31, 2007" be mailed to them. Discussion on this topic was postponed until the next meeting. Karen Kinsey asked if there were any unfunded mandates in state or county contracts regarding trauma informed programs. Ms. Radivojevich agreed to check into what the intention is regarding trauma informed programs.
- XI. Public Forum—WAAODA Conference: Ms. O'Donnell identified the type of information she wanted to give out the audience at the Public Forum:
- 1) Proclamation as handout
 - 2) Trauma Fact sheet
 - 3) Concern about beer tax—use of revenue; lowest rate in nation on taxing beer
 - 4) Tobacco tax—positive effect on health of the community
 - 5) Key SCAODA issues—have Strategic Plan and Healthy Wisconsin 2010 available
 - 6) Testimony from the public
- Ms. O'Donnell requested that Greg Levenick, Joyce Allen, John Easterday, Linda Harris and Secretary Karen Timberlake be invited to attend the Public Forum. Ms. Ludwig agreed to invite them.
- XII. Adjourn: The meeting adjourned at 2:40 P.M. The next meeting is scheduled for the following:

PLANNING AND FUNDING COMMITTEE MEETING
THURSDAY, May 15, 2008
10:00 A.M. – 3:00 P.M.
ARC CENTER FOR WOMEN & CHILDREN
1409 EMIL STREET
MADISON, WI
608/283-6426

STATE COUNCIL ON ALCOHOL & OTHER DRUG ABUSE
Planning and Funding Committee Meeting Minutes
May 15, 2008
ARC Center for Women and Children
Madison, WI

MEMBERS PRESENT: Joyce O'Donnell, William McCulley

EXCUSED: Sally Tess, Francine Feinberg, Duncan Shrout, Deb Lieber, Susan Crowley Karen Kinsey, Emanuel Scarbrough, Gary Sumnicht

GUESTS: Norm Briggs, Elizabeth Hudson

STAFF: Lori Ludwig, Lillian Radivojevich

- I. Call to Order – Joyce O'Donnell:
Joyce O'Donnell called the meeting to order at 10:15 A.M.
- II. Review of April 17, 2008 Meeting Minutes – Joyce O'Donnell:
Since there was not a quorum present, no motion was made regarding the minutes. However, they were accepted as printed by Joyce O'Donnell.
- III. SCAODA Committees scheduling conflicts—Lori Ludwig: Karen Kinsey had asked that if at all possible, Planning and Funding Committee and Intervention and Treatment Committee not meet in the same week, as there are staff who wish to attend both Committee meetings and two lengthy meetings in one week are difficult to attend. Lori Ludwig checked the planning calendar and discovered that there would be a conflict in November. After checking with ITC, it was up to P&F to reschedule. The group decided to reschedule to November 18th. Lori Ludwig agreed to let the entire P&F Committee's membership know of the change.
- IV. SCAODA By-laws—Lillian Radivojevich and Lori Ludwig: Joyce O'Donnell requested that staff get the By-laws out to the members for review as soon as possible. The rest of the discussion centered around the By-laws Workgroup's decision to remove the "voting by proxy" provision. Ms Radivojevich explained that the group felt that since the motions are published ahead of time, that either the member or the designee would be there. The Workgroup felt that they wanted the membership to attend the meetings; and not "let them off the hook." The other issue raised concerning the By-laws was that the Committees weren't named in the By-laws. The Planning and Funding Committee felt strongly that the Standing Committees of SCAODA be identified. Staff agreed to bring the issue to Bureau Supervisor, Greg Levenick as soon as possible.
- V. Women's Capacity Study—Norm Briggs: Capacity Study—Norm Briggs: Mr.

Briggs began by reviewing for the group that the Women's Capacity Study came out of SCAODA's Four Year Plan. Planning and Funding asked Norm Briggs to do a study on the capacity of women's treatment services in the state of Wisconsin and then present the findings to the Intervention and Treatment Committee (ITC) to see what the next steps should be. Mr. Briggs presented his findings to ITC and there was general agreement there that: (Mr. Briggs distributed a handout titled, "Intervention and Treatment Committee, Response to the Women-Specific Treatment Study")

1. A summary of the report of the Women's Capacity Study be submitted to the members of the appropriate legislative committees.
2. ITC requests the P & F Committee propose increased funding for childcare and transportation for women in treatment.
3. ITC requests the P & F Committee identify the opportunities to increase the number of women-specific agencies in the state.
4. ITC requests the P & F Committee identify opportunities for expansion of the services provided at current women-specific agencies in the state.
5. ITC requests the P & F Committee to support the establishment of a regional pilot in an area of the state not currently served by a women-specific program.
6. ITC requests the P & F Committee support the endorsement of women-specific treatment criteria on a state and national level.

Ms. Radivojevich pointed out that "propose increased funding" is vague. Where do we get the money from? Do we get the money from other contracts? We could state in the state contracts that providers need to make sure child care and transportation are offered. Ms. Radivojevich expressed concern that Sue Gadacz was not present. She is the head of state women's treatment group. They have a plan. She should be here for this discussion. Joyce O'Donnell would like Francine Feinberg's input as well. P & F should contact Francine and ask her how she could assist us in addressing these issues. Regarding recommendation #5 above, all women's specialized treatment is now in urban areas. How can we establish women's services in a rural area. Joyce O'Donnell pointed out that there is stigma if a "yellow limo" pulls up in front of someone's house. Norm Briggs suggested weekend treatment and support groups during the week. All this would require new dollars. Ms. O'Donnell suggested that Planning and Funding adopt this response: We accept the report as presented on behalf of ITC, however we need to have solutions before we go to the legislature. We need more information and statistics before we go to the legislature. Ms. Radivojevich recommended that we send the list back to ITC for solutions. Mr. McCulley indicated that we could work on it too, but it is good to have solutions in mind. Guest, Elizabeth Hudson pointed out that on page 15 of SCAODA's Plan, it says that ITC shall adopt the results of the study and identify next steps—develop a plan to implement the findings for women's treatment. Ms. Radivojevich felt that if the SABG were a funding source for implementing some of these ideas, it would come from existing program commitments. It's difficult to take money away from existing projects that are funded. Mr. McCulley indicated that we need to explore other funding opportunities. Mr. Briggs pointed out that SAMHSA has a grant now—Treatment Capacity Expansion and Enhancement. Ms. O'Donnell felt that we need input from Francine (Feinberg) and Sue (Gadacz). How do we

move beyond the report to the legislators. Perhaps Senator Carpenter could step up to the plate. Mr. McCulley also suggested input from WAAODA. Ms. O'Donnell summarized by accepting the study recommendations, but ITC should look at solutions and look at the aspect of supplemental funding.

- VI. Trauma Summit--Elizabeth Hudson—New Trauma Coordinator: After introductions, Ms. Hudson reported a brief history of the issue of trauma and trauma informed services leading up to the 2007 Trauma Summit and the hiring of a Trauma Coordinator to implement “actions steps” identified at the Summit. Ms. Hudson observed that the “action steps” fit nicely with the goals of SCAODA. Currently she is discerning the culture of statewide operations, meeting with professionals and planning a small workgroup to put together an action plan for next year. She is considering an Advisory Group for the long term plan. She has encountered many who have requested trainings on trauma. That is not what Ms. Hudson sees as her role. Rather she wants to conduct a statewide survey to see who is doing training on trauma informed services and then strengthen collaborations. She asked how the goals related to trauma became part of the Planning and Funding Committee’s plan. Lillian Radivojevich indicated that Steve Daikai from the Diversity Committee is concerned about veterans and how Wisconsin is dealing with their trauma and substance abuse. He saw veterans’ problems as critical. There have been thousands of suicides and he wanted the Committees to look at this issue to see what the state could do. Norm Briggs reported a discussion with the lead psychiatrist at the Veterans Administration (VA). He reported that the VA is awash in money to use for services. Elizabeth Hudson agreed. She felt that the VA had wonderful programming. Ms. Radivojevich pointed out that Dan Naylor (a consultant to the Bureau) has been appointed by the Governor to be on the Governor’s Trauma Committee. Bill McCulley traced the issue of trauma to the experience of inmates in Portage County. The issue was brought forward in support groups where inmates talked about what got them into jail. Alcohol and other drug abuse and trauma brought them there. Norm Briggs reported that Karen Kinsey also sits on this Committee. She works with the “Seeking Safety” model. Planning and Funding Committee decided to include “Trauma Fact Sheets” in the SCAODA packet of materials for the next SCAODA meeting (June 6, 2008).
- VII. Discussion Pending Legislation–Lori Ludwig: Ms. Ludwig reviewed a document titled “Legislative Summary and Update,” dated 5-15-08. It was in a table format and presented SCAODA-related legislation, with corresponding SCAODA motions, and updated information concerning Actions taken on behalf of SCAODA in a three column format. Planning and Funding suggested a somewhat different format (paragraphs rather than table) and suggested including a date. Ms. Ludwig agreed to make the changes. She reported that this document will be a part of every SCAODA agenda as will Katie Plona, Legislative Liaison for DHFS. The updated document will be posted to the SCAODA web, as well. Ms. Ludwig also reported that there is language in the By-laws that specify one of the duties of the Chair is to make sure that motions passed are acted upon: “including that motions passed be acted upon in an orderly and expeditious manner...” Another issue reported on was concerning how AOD counselors

receive the education necessary for Department of Regulation and Licensing (DRL) certification. The issue was raised at the public hearings. Planning and Funding requested that several persons be asked to the next Planning and Funding meeting to ask how the issue is being addressed. The following people were suggested: Lori Goeser, staff for the Intervention and Treatment Committee of SCAODA; WAAODA staff (Bill Stone and Gary Goykee); and Kate Nesheim, new Director of WAAODA. Also mentioned was a representative from the DRL.

- VIII. Discussion—Planning and Funding Strategic Plan Goals and Objectives:
A document titled “Planning and Funding Committee 2006—2010 Strategic Plan” was distributed. Joyce O’Donnell reported that the Planning and Funding Committee made progress on Goal number 1, to address trauma. In addition to the Trauma coordinator position being hired; Planning and Funding will distribute Trauma Fact sheets in the SCAODA packet to state and local agency representatives and challenge them to use the information in their work. Trauma Fact sheets will also be available at the WAAODA Public Forum.

SCAODA Committees have also been asked to write out the purpose of their Committee for publishing on the web. The group came up with the following:

The purpose of the Planning and Funding Committee is to provide opportunities for public input into state programming in the field of alcohol and other drugs; to identify pertinent issues in the field of AOD prevention and treatment; to review legislation pertaining to alcohol and other drugs, providing educational materials to legislators; to assess the capacity of AODA programming to meet the needs of the public, reviewing block grant allocations, budgets of state organizations, assessing and providing technical expertise on the duplication of services; reduce duplication, promote efficiencies, suggest directions in programming and advocate for monies.

- IX. Public Forum—Lori Ludwig: Ms. Ludwig provided the group with materials for the Rural Conference June 1-5 at UW Stout in Menominee. It used to be that the Chairs of each SCAODA Committee needed to be at the Public Forums. Then, if Planning and Funding couldn’t be there, there would be a backup, reported Joyce O’Donnell. Further, it is difficult for Planning and Funding to attend so far away for a short amount of time. Ms. Ludwig agreed to work with Greg Levenick regarding coverage for the Public Forum at the Rural Conference.
- X. Adjourn: The meeting adjourned at 2:40 P.M. The next meeting is scheduled for the following:

PLANNING AND FUNDING COMMITTEE MEETING
THURSDAY, August 28, 2008
10:00 A.M. – 3:00 P.M.
ARC CENTER FOR WOMEN & CHILDREN
1409 EMIL STREET
MADISON, WI
608/283-6426

Jim Doyle
Governor



State of Wisconsin

State Council on Alcohol and Other Drug Abuse
1 West Wilson Street, P.O. Box 7851
Madison, Wisconsin 53707-7851

Sen. Carol Roessler
Chairperson

Linda Mayfield
Vice-Chairperson

Mark Seidl, WCHSA
Secretary

**INTERVENTION AND TREATMENT COMMITTEE (ITC)
MEETING**

Draft Meeting Minutes

Tuesday July 8th 2008

10:30am-3pm

Department of Corrections
3099 E. Washington Ave.
Madison, WI

Present: Norman Briggs, Dave Macmaster, Linda Preysz, Renee Chyba, Susan Endres-Bureau of Prevention, Treatment and Recovery Staff, for Child & Youth Subcommittee, Lorie Goeser-Bureau of Prevention, Treatment and Recovery Staff, for ITC, Greg Levenick- Bureau of Prevention, Treatment and Recovery, Staff to State Council on Alcohol and other Drug Abuse

Excused members: Mark Stroschal, Scott Stokes, Francine Feinberg, Marcia Larson, Michael Waupoose

Meeting Called to Order-by Chairperson Linda Preysz, review of minutes
Minutes were approved Renee Chyba moved, seconded by Dave Macmaster.

Update on Child & Youth Subcommittee-Susan Endres BMHSAS staff for this committee presented an update. The next subcommittee meeting is for July 22' 2008. This sub committee will begin the strategic planning process at this meeting and nominate chair and co-chairperson. Project Fresh Light is planning on making the web based version of the Global Appraisal of Individual Needs Short Screen to all Public High School Pupil service staff this fall

Tobacco WinTip Update- Mr. Macmaster shared with the committee the success of his New York trip. The State of New York had spent 3.5 years developing a collaborative group which included a variety of stakeholders including the Cancer society. They were successful in gaining the support of the New York legislation in raising the tobacco taxes, creating not smoking in bars and committed 3 million dollars to train 10,000 counselors in tobacco cessation. These activities have created the largest work force in the world. We are fortunate to have New York as a partner as we begin our process. Along with meeting state officials, he was able to meet with New Jersey staff and St. Joseph's Hospital in New York. The first survey in Wisconsin has a closing date of July 31' 2008. The survey data results are highly anticipated and will guide further decision making.

Workforce Development Update- Greg Levenick introduced a handout he had received from Jennifer Stegall from the Insurance Commission. Discussion occurred regarding the following statewide statistics. Substance Abuse Treatment provision breaks down in the following manner:

29% are private insurance providers (this rate has increased by 12-15% annually), 30% of recipients receive public funding, 36% have self insured policies and 5% are uninsured. The Committee was appreciative of receiving this report.

Gambling Professional- Greg Levenick offered information to the committee to alert them to issues being raised the community regarding who can provide gambling counseling. Currently, gambling is listed in the DSM as an issue under the category of Mental Health and not Addiction. This means that Alcohol and Drug Counselors are not with in their scope of practice to be treating gambling. All of our Certified Gambling Counselors were Substance Abuse professionals. After further discussion the Intervention and Treatment committee agreed that this issue was not under the committee scope or strategic plan. They suggested that this topic be brought independently to the full counsel to determine next steps for this issue.

Intoxicated Program Update – Greg Levenick provided updates. Currently the Intoxicated Driver Position remains frozen. Irregardless, a day of assessors training is planned in conjunction with the Bureau’s annual state meeting- October 22-23 at the Kalahari. The assessor training is October 23, 2008. This is really needed because the training that is currently is very out of date. Presentations include attorney’s, rolling with resistance training, psycho pharmacology issues and compliance with HFS62.

Mr. Levenick has been participating as a member of the Governor’s safety committee. This committee will be ending but many of it’s membership would like to continue their work on drinking and driving issues. Greg will begin recruitment. Two members that he will invite are a Judge in Waukesha and Rhonda Koepfke from Marshfield clinic. He will keep the committee advised.

**Other Items –
Accomplishments**

The Intervention and Treatment committee felt it may be helpful to develop a list of accomplishments that could be share at the December meeting of the Counselor.

Substance Abuse Block Grant

The application for the new Substance Abuse Services Block Grant has arrived and is due September 30, 2008.

Workforce Discussion

Greg Levenick presented the new statewide data from The Department of Regulation and Licensing. As of May 15, 2008

Total of Substance Abuse Counselors in the state	1,783
Substance Abuse Counselor	829
Clinical Substance Abuse Counselors	1,883
Instate active Clinical Substance Abuse Supervisors	107
Total Clinical Substance Abuse Supervisors	277
Total Independent Supervisors	203

Regional and salary differences exists. An example may be 19-20\$/per hour in Milwaukee versus 12-13\$/per hour in the rural northern areas. To be marketable a Clinical Supervisor is best to have mental health and substance abuse counseling credentials.

Discussion revolved around gathering further details of the workforce from the Department of Regulation and Licensing. Lorie Goeser is hopeful she can continue her work on the the committee and will keep this group informed

Workforce letter

Lorie Goeser has completed the first draft of a letter from SCAODA to the Governor supporting higher education for substance abuse treatment. She will have the letter to Linda by Wednesday. Per Linda's review the Bureau will send the letter to Linda Mayfield for the signature.

Guest Speaker

Norm Briggs invited and introduced Vivian Houston and her colleague Zelodius of Milwaukee. They presented a power point which described an idea of providing a shelter facility for Homeless Teenagers in Milwaukee. Currently there are over 400 teenagers that do not have a place to live with only 16 beds designated for teenagers in the Milwaukee County System. They want to alert the committee to this issues and requested ideas on funding such a venture.

The committee appreciated their concern for youth and offered a number of suggestions. The committee made it clear that it does have funding or access to funding but offered that they could contact, Francine Feinburg and Shawn Green Smith to begin to develop further steps. An offer was made to highlight this in a issue of Project Fresh Light. For further information they can be contacted at tahirahasha@sbcglobal.net or Zelodius@aol.com.

Strategic Plan Review and Discussion- Review and further discussion of **SCAODA Goal # 3:** Support and encourage recovery in communities by reducing stigma, discrimination, barriers, and promoting healthy lifestyle was the first goal reviewed. Recommendations were made to add under **Activities-** Develop a plan to implement the funding for women in need of treatment; add under **Outputs-** to add increase capacity and increase access to treatment; under **Impact-**More Women are in recovery, then adding Reduction in Disparity of Treatment Resources for Women. This discussion investigated further how to use or expand current resources to meet women specific treatment needs and expand these services.

Susan Endres recommended that committee learn more about the Comprehensive Community Services benefit. This is an existing benefit in 16 counties that could contribute to the expansion of women's treatment. It was agreed that Cheryl Lofton and Sue Gadacz should be invited the next meeting to further this discussion.

Future Meeting Dates: Friday September 12th Full SCAODA meeting at American Family Insurance Company Training Center. Tuesday August 12th ITC meeting at DOC Administration Building.

SCAODA
Legislative /Motions Updates
August 28, 2008

Legislation

SB 375—the “Parity” bill

Motion: On March 7, 2008 at the SCAODA meeting, Scott Stokes made a motion on behalf of the ITC that SCAODA write a letter to Senator Dave Hansen and Representative Sheryl Albers in support of SB 375. Joyce O’Donnell seconded the motion. The motion passed unanimously.

Update: The bill failed to pass prior to the end of the legislative session. On March 11, 2008 Representative Sheryl Albers introduced AB 922, relating to health insurance coverage of nervous and mental disorders, alcoholism, and other drug abuse problems. On 3-21-08 the bill “failed to pass prior to the end of the legislative session”, however fiscal estimates were received on 3-28, 4-14, 4-16 and 5-01.

AB 474—related to increasing the tax on fermented malt beverages to fund law enforcement grants and alcohol and drug abuse treatment and prevention programs.

Motion: On March 7, 2008 at the SCAODA meeting, Ms. O’Donnell made a motion that the Council support AB 474. Sen. Carpenter reported that the Bill has been referred to the Committee on State Affairs. Minette Lawrence indicated that it has been sitting in that committee since August 2, 2007 and will continue to sit there until the session ends. Michael Wapoose seconded the motion. Senator Carpenter indicated that the motion should include language such as “..support AB 474 and any bill identical to it next legislative session. The motion passed unanimously.

Update: 4-15-08. Legislative Notification Service indicates that the bill failed to pass prior to the end of the legislative session. It will have to be reintroduced next January for follow-up to occur.

AB 54/ SB 116 related to repeat drunken driving offenders and providing a penalty.

Motion: On March 7, 2008 at the SCAODA meeting, Ms. O’Donnell made a motion that the Council support SB 116/AB 54. Senator Carpenter reported at the 3-7-08 SCAODA meeting that he believed that these bills passed both houses the previous day. Ms. O’Donnell withdrew the motion.

Update: 4-15-08. Legislative Notification Services indicates that the Senate bill passed, but the Assembly bill did not. SB116 approved by the Governor on 3-18-2008. 2007 Wisconsin Act 111.

SB 150—related to prohibiting smoking in places of employment, restaurants, taverns, and other indoor areas and providing a penalty.

Motion: Ms. O’Donnell made a motion at the SCAODA meeting of 3-7-08 to support SB 150 and Gary Sumnicht seconded the motion. Senator Carpenter reported that SB 150 has passed out of committee and is sitting waiting to go to the floor. The tavern league is blocking it. The motion passed unanimously.

Update: The Legislative Notification Service indicates that the bill failed to pass prior to the end of the legislative session. It will have to be reintroduced next January for follow-up to occur.

SB 193—related to drunken driving and providing a penalty. This bill is related to a fine based on Blood Alcohol Content, not the number of convictions.

Motion: At the SCAODA meeting on 3-7-08, Greg Levenick expressed concerns because none of the fine money goes to treatment. Mark Seidl agreed. Based on these concerns, Ms. O’Donnell withdrew the motion she made earlier to support the bill and suggested that the Planning and Funding Committee reintroduce the bill at a later date. Mr. Seidl asked to add to the motion the recommendation that the entire surcharge be returned to the Counties. All were in agreement.

Update: 3-21-08: Legislative Notification Service indicates bill failed to pass. It will have to be reintroduced next January for follow-up to occur.

3-21-08. SB 27—relating to releasing persons arrested for certain offenses related to operating a vehicle while intoxicated

Motion: Ms. O’Donnell made a motion to support the bill at the 3-7-08 SCAODA meeting. Katie Plona reported at the same meeting that the bill has been sent back to Committee and there has been no action on it. Ms. O’Donnell suggested adding language to the motion, “...or similar legislation next session.” Senator Carpenter agreed to get this Bill to hearing. All were in favor, the motion passed.

Update: The bill failed to pass prior to the end of the legislative session. It will have to be reintroduced next January for follow-up to occur.

AB 498—related to costs of administering tests for intoxication.

Motion: Ms. O'Donnell made a motion that the council support AB 498 at the 3-7-08 SCAODA meeting. The motion passed unanimously.

Update: 4-15-08: Legislative Notification Service indicates the bill failed to get out of Committee. The bill failed to pass prior to the end of the legislative session. It will have to be reintroduced next January for follow-up to occur.

SB 246/AB 463—the “Vendorship” bill

Update: SB 246/AB 463 failed to pass prior to the end of the legislative session. It will have to be reintroduced next January for follow-up to occur.

Motions

Motion: The Planning and Funding Committee recommended at the March 7, 2008 SCAODA meeting that the number of statutory members expand to 27; an additional five new members added to represent the substance abuse prevention and treatment field, both culturally and geographically, in the state of Wisconsin. The motion passed unanimously.

Action: Motion brought to meeting of the By-laws workgroup 4-21-08 on behalf of the Planning and Funding Committee to try to attach it to the By-laws. It was determined at that meeting that it cannot be part of the By-laws as it is not part of the statutes, yet. Suggestion was made by BMHSAS staff to draft a letter on behalf of SCAODA to the Governor apprising him of the intent to introduce legislation.

Update: 5-6-08: Letter signed by Sen. Roessler and sent to Governor Doyle.

Update 2: At the June 5, 2008 meeting, Senator Roessler suggested a friendly amendment to amend out “Prevention and Treatment” fields. Gary Sumnicht seconded the motion and the motion with the amendment was approved unanimously. Further, as a result of Committee concerns, BPTR staff have initiated plans to implement an e-survey, to assess SCAODA participants views on who the Council currently represents and who participants feel the Council should include in order to be more representative of the citizens of Wisconsin.

Motion: At the March 7, 2008 SCAODA meeting, Joyce O'Donnell moved that SCAODA oppose the proposed cuts in President Bush's FY 2009 budget plan, which slashes \$198 million from SAMHSA and calls for the elimination of the Recovery Support Programs and the STOP underage Drinking Program. The motion passed unanimously.

Action: Letters to Governor Doyle, Senators Feingold and Kohl, and the whole Wisconsin Congressional delegation were drafted, signed by Sen. Roessler and sent 4-25-08.

Update: Response from Tammy Baldwin received 5-20-08

Motion: At the March 7, 2008 SCAODA meeting, Mark Seidl made a motion that the State Council endorse the “National Standards for Culturally and Linguistically Appropriate Services” (CLAS Standards), to enable organizations to move forward in their models of care. The Motion passed unanimously.

Action: In order to increase access to the CLAS Standards, the document was posted to SCAODA's website. Additionally, SCAODA staff have scheduled a meeting with the Department of Health and Family Service's Affirmative Action Officer in order to discuss how to put the CLAS standards into motion.

Update: As of August 2008 two meetings with staff from the Affirmative Action Office have occurred. Plans include training for DMHSAS contract managers to assess the presence and completeness of providers' required Affirmative Action Plans. BPTR staff continue meetings with BPTR management to arrange for such trainings.

Motion: At the June 5, 2008 SCAODA meeting, Mark Seidl moved that the State Council send a letter requesting an audit of the Intoxicated Driver Program, and have the Vice-Chair sign it. The Motion passed unanimously.

Action: On August 15, 2008 a letter signed by Acting Chairperson Linda Mayfield, was sent to Senator Jim Sullivan and Representative Suzanne Jeskewitz, Co-Chairs of the Legislative Audit Committee requesting an audit of the Intoxicated Driver Program.

Motion: At the June 5, 2008 SCAODA meeting, Renee Chyba made a motion that “SCAODA should send a letter to the Governor requesting support to increase the number of State of Wisconsin Adult Teaching Institutions (i.e. Technical colleges, and Universities) to offer Substance Abuse Counseling competencies classes and concentrations in order to address the current and predicted future workforce shortage in this area. Recommend a focus to have this type of curriculum offered at UW-Madison, UW-Platteville, UW-Milwaukee, and UW-Oshkosh in particular given these institutions offer a variety of master's degree programs for a variety of counseling and psychotherapy but do not include/or

offer as an option the basic Substance Abuse Counseling educational requirements.” Senator Roessler suggested also sending the letter to the President of the Board of Regents; Chancellors of the Colleges mentioned; and to the Chairs of the Higher Education Committees of both houses. She suggested adding need and factual data to the letters and added the President of the UW System, the Deans of the schools mentioned and the Chancellor of UW-Madison to the list of recipients. Joyce O’Donnell suggested cc’ing all parties to the letter. **The motion passed unanimously.**

Action: On July 18, 2008, a letter signed by Acting Chairperson, Linda Mayfield, requesting the addition of substance abuse counseling curricula to Wisconsin System colleges and universities was sent to the aforementioned.

Update: On July 28, 2008, Coral Butson, Policy Advisor to Governor Doyle responded. “I have spoken to my supervisor regarding the SCAODA letter that Linda Mayfield sent to the Governor’s office on behalf of SCAODA. We have sent SCAODA’s recommendations on curriculum development to the proper officials with the UW System. They will evaluate the recommendations and act in a manner they see fit. Thank you again for your letter and recommendations.

Recommendation: On June 5, 2008, Senator Roessler strongly suggested that, regarding the “Beer Tax, SCAODA needs to ask the Governor to do this right now. Ask him to increase the tax on beer in his budget.” Representative Townsend suggested asking that proceeds go to treatment agencies, instead of the general fund.

Action: On August 15, 2008, a letter signed by Acting Chairperson, Linda Mayfield, was sent to Governor Doyle, asking him to increase the tax on beer as part of his budget and requested that the proceeds from the proposed tax are allocated to Counties, the Office of Justice Assistance and the Department of Health Services to fund prevention and treatment programs.

Website for Legislative Notification Service:

<http://notify.legis.state.wi.us/Home.aspx>



Jim Doyle
Governor

State of Wisconsin

State Council on Alcohol and Other Drug Abuse

1 West Wilson Street, P.O. Box 7851
Madison, Wisconsin 53707-7851

Sen. Carol Roessler
Chairperson

Linda Mayfield
Vice-Chairperson

Mark Seidl, WCHSA
Secretary

August 15, 2008

The Honorable Jim Sullivan, Co-Chairperson
Legislative Audit Committee
22 E. Mifflin Street, Suite 500
Madison, WI 53703

Dear Senator Sullivan:

As Acting Chairperson of the State Council on Alcohol and Other Drug Abuse (SCAODA), I am forwarding this request on behalf of the Council. On June 6, 2008, the State Council unanimously passed a motion to request an audit of the Intoxicated Driver Program (IDP)¹. In 1992, counties received 85% of the IDP surcharge fee which made available sufficient funds for counties to provide treatment services to intoxicated drivers. However, at present, counties receive only 68% of the surcharge to fund treatment. So, while the cost of providing treatment has steadily gone up each year (due to cost of living increases, living wage increases, fuel/travel increases, increases in medical insurance, etc.), the counties' percentage of the dollars has gone down. It is estimated this year the counties will receive only 30% of the amount of supplemental funds they requested.

In addition to treatment costs rising since 1992, the need for alcohol treatment programs has never been higher. On July 6, 2008, a Wisconsin newspaper (the Appleton Post-Crescent), reported that Wisconsin is the state most deeply affected by alcohol use in the United States. Further, according to a recent report, "Wisconsin Epidemiological Profile on Alcohol and Other Drug Use, 2008,"² findings include:

- Wisconsin leads the nation in binge drinking, alcohol consumption, and alcohol related consequences;
- Wisconsin documented that 1,678 people died, 5,654 were injured, and 88,000 were arrested as a direct result of alcohol use and misuse;
- Rates of alcohol dependence, alcohol abuse, and alcohol-related motor vehicle fatalities are higher in Wisconsin than in the United States as a whole. Wisconsin has one-and-a-half times the national rate of arrests for operating a motor vehicle while intoxicated and more than three times the national rate of arrests for other liquor law violations; and

¹ Assessment Services Provided by Wisconsin County Departments under Chapter 51.42, Wisconsin Statutes; For Intoxicated Drivers, Boaters, Snowmobile Users, All-Terrain Vehicle Users, and Possessors of Certain Controlled Substances under Administrative Rule HFS 62.

² Wisconsin Department of Health Services, Division of Public Health and Division of Mental Health and Substance Abuse Services, PPH 5718, Prepared by the Bureau of Health Information and Policy, Division of Public Health, in consultation with DMHSA and the University of Wisconsin Population Health Institute. July 2008

- Wisconsin also has the highest rate in the nation of self-reported drinking and driving.

It is obvious that Wisconsin has a clear need for increased alcohol prevention and treatment programs. We feel that it is imperative to adequately fund these programs so that the state's health and safety can be protected. Please help us secure the funds legislatively intended to be made available to counties to address the treatment needs of the intoxicated driver population.

Please feel free to contact me with any question or concerns at (414) 355-2337 or lfayemayfield@aol.com, or contact Mark Seidl, SCAODA Secretary, for the history of the surcharge legislation or other detailed information. Mr. Seidl can be reached at (920) 487-5231 or Seidlm@kewauneco.org.

Sincerely,

Linda Mayfield
Acting Chairperson
State Council on Alcohol and Other Drug Abuse

Cc: SCAODA membership, Committee membership and staff



Jim Doyle
Governor

State of Wisconsin

State Council on Alcohol and Other Drug Abuse

1 West Wilson Street, P.O. Box 7851
Madison, Wisconsin 53707-7851

Sen. Carol Roessler
Chairperson

Linda Mayfield
Vice-Chairperson

Mark Seidl, WCHSA
Secretary

August 15, 2008

Representative Suzanne Jeskewitz, Co-Chairperson
Legislative Audit Committee
22 E. Mifflin Street, Suite 500
Madison, WI 53703

Dear Representative Jeskewitz:

As Acting Chairperson of the State Council on Alcohol and Other Drug Abuse (SCAODA), I am forwarding this request on behalf of the Council. On June 6, 2008, the State Council unanimously passed a motion to request an audit of the Intoxicated Driver Program (IDP)¹. In 1992, counties received 85% of the IDP surcharge fee which made available sufficient funds for counties to provide treatment services to intoxicated drivers. However, at present, counties receive only 68% of the surcharge to fund treatment. So, while the cost of providing treatment has steadily gone up each year (due to cost of living increases, living wage increases, fuel/travel increases, increases in medical insurance, etc.), the counties' percentage of the dollars has gone down. It is estimated this year the counties will receive only 30% of the amount of supplemental funds they requested.

In addition to treatment costs rising since 1992, the need for alcohol treatment programs has never been higher. On July 6, 2008, a Wisconsin newspaper (the Appleton Post-Crescent), reported that Wisconsin is the state most deeply affected by alcohol use in the United States. Further, according to a recent report, "Wisconsin Epidemiological Profile on Alcohol and Other Drug Use, 2008,"² findings include:

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- Rates of alcohol dependence, alcohol abuse, and alcohol-related motor vehicle fatalities are higher in Wisconsin than in the United States as a whole. Wisconsin has one-and-a-half times the national rate of arrests for operating a motor vehicle while intoxicated and more than three times the national rate of arrests for other liquor law violations; and

¹ Assessment Services Provided by Wisconsin County Departments under Chapter 51.42, Wisconsin Statutes; For Intoxicated Drivers, Boaters, Snowmobile Users, All-Terrain Vehicle Users, and Possessors of Certain Controlled Substances under Administrative Rule HFS 62.

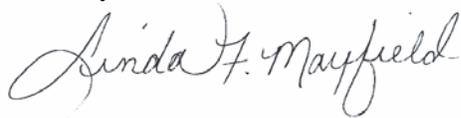
² Wisconsin Department of Health Services, Division of Public Health and Division of Mental Health and Substance Abuse Services, PPH 5718, Prepared by the Bureau of Health Information and Policy, Division of Public Health, in consultation with DMHSA and the University of Wisconsin Population Health Institute. July 2008

- Wisconsin also has the highest rate in the nation of self-reported drinking and driving.

It is obvious that Wisconsin has a clear need for increased alcohol prevention and treatment programs. We feel that it is imperative to adequately fund these programs so that the state's health and safety can be protected. Please help us secure the funds legislatively intended to be made available to counties to address the treatment needs of the intoxicated driver population.

Please feel free to contact me with any question or concerns at (414) 355-2337 or lfayemayfield@aol.com, or contact Mark Seidl, SCAODA Secretary, for the history of the surcharge legislation or other detailed information. Mr. Seidl can be reached at (920) 487-5231 or Seidlm@kewauneco.org.

Sincerely,

A handwritten signature in cursive script that reads "Linda F. Mayfield". The signature is written in black ink on a white background.

Linda Mayfield
Acting Chairperson
State Council on Alcohol and Other Drug Abuse

Cc: The Honorable Jim Doyle, Governor of Wisconsin
SCAODA membership, Committee membership and staff
Senator Jim Sullivan



Jim Doyle
Governor

State of Wisconsin

State Council on Alcohol and Other Drug Abuse

1 West Wilson Street, P.O. Box 7851
Madison, Wisconsin 53707-7851

Sen. Carol Roessler
Chairperson

Linda Mayfield
Vice-Chairperson

Mark Seidl, WCHSA
Secretary

July 18, 2008

Kevin Patrick Reilly
President UW System
Office of the President
1720 Van Hise Hall
1220 Linden Dr.
Madison, WI 53706

Dear Kevin Patrick Reilly:

I am writing on behalf of the Governor's State Council on Alcohol and Other Drug Abuse (SCAODA) to request immediate action to deal with the problem of the lack of qualified substance abuse counselor professionals available to address the increasing healthcare crisis of substance use, abuse and addiction. According to the findings of the "Wisconsin Epidemiological Profile on Alcohol and Other Drug Use, 2008" report¹, in 2006:

- Wisconsin leads the nation in binge drinking, alcohol consumption, and alcohol related consequences
- Wisconsin documented that 1,678 people died, 5,654 were injured, and 88,000 were arrested as a direct result of alcohol use and misuse.

Alcohol and drug abuse is not a singular health problem – consequences can destroy individual lives and whole families. It is in our best interest to aggressively address alcohol and substance abuse. In many Wisconsin communities there are a large number of residents who are assessed for treatment, but placed on a wait list due the unavailability of qualified substance abuse counselor professionals. In addition, private employers and county, state and local governments have reported that they have difficulty hiring and retaining qualified substance abuse counselor professionals.

This combination of variables can be viewed as potentially dangerous to the public's health and safety. For these reasons, SCAODA endorses the further development and addition of a substance abuse counselor specialty curriculum in the University of Wisconsin (UW) system where opportunities are not currently available.

SCAODA is strongly recommending that the specialty curriculum:

¹ Wisconsin Department of Health Services, Division of Public Health and Division of Mental Health and Substance Abuse Services, PPH 5718, Prepared by the Bureau of Health Information and Policy, Division of Public Health, in consultation with DMHSA and the University of Wisconsin Population Health Institute. July 2008.

- Includes competency in evidence-based alcohol and other drug abuse treatment services;
- Includes a minimum of 360 hours as required by national standards and by the Wisconsin Department of Regulation & Licensing for licensure;
- Is available at the following UW system campuses:
 - Eau Claire,
 - Oshkosh,
 - Platteville,
 - Madison,
 - Milwaukee; and
- Is offered in an addition to the current curriculum options.

This request is based on testimony which was brought forward to SCAODA through public forums conducted at conferences sponsored by the Bureau of Prevention, Recovery and Treatment. A number of individuals testified that when they were seeking higher education opportunities in the substance abuse counseling field, they were frustrated by the lack of options within the UW system. As a result, they were forced to attend colleges and universities out of state.

We strongly recommend that the University of Wisconsin administrators address and correct this critical problem by adding a substance abuse counselor specialty curriculum as a standard option within their social work, counseling, and psychology programs. If implemented, the University of Wisconsin system could become a national leader in training qualified substance abuse counselor professionals.

Sincerely,



Linda Mayfield
 Vice- Chairperson
 State Council on Alcohol and Other Drug Abuse

Cc: Kevin Patrick Reilly, President UW System
 John D. Wiley, Chancellor UW Madison
 Jan Greenberg, Director School Social Work, UW Madison
 David J. Maarkee, Chancellor, UW Platteville
 David Van Buren, Associate Vice Chancellor, UW Platteville
 Mittie Nimocks, Dean College of Liberal Arts and Education, UW Platteville
 Carlos E. Santiago, Chancellor, UW Milwaukee
 Rita Cheng, Provost and Vice Chancellor for Academic Affairs, UW Milwaukee
 Stan Stojkovic, PhD, Dean Helen Bader School of Social Welfare, UW Milwaukee
 Richard H. Wells, Chancellor, UW Oshkosh
 Frederick Yeo, Dean College of Education and Human Services, UW Oshkosh
 Lane Earns, Provost and Vice-Chancellor for Academic Affairs, UW Oshkosh
 Senator Kathleen Vinehout, Chair Wisconsin Senate Committee on Agriculture and Higher Education
 Representative Steve Nass, Chair Wisconsin Assembly Committee on Colleges and Universities
 Governor Jim Doyle, Governor, Wisconsin



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Linda Mayfield
Vice-Chairperson

Mark Seidl, WCHSA
Secretary

July 18, 2008

John D. Wiley
Chancellor
Chancellor's Office
161 Bascom Hall
500 Lincoln Dr.
Madison, WI 53706

Dear John D. Wiley:

I am writing on behalf of the Governor's State Council on Alcohol and Other Drug Abuse (SCAODA) to request immediate action to deal with the problem of the lack of qualified substance abuse counselor professionals available to address the increasing healthcare crisis of substance use, abuse and addiction. According to the findings of the "Wisconsin Epidemiological Profile on Alcohol and Other Drug Use, 2008" report², in 2006:

- Wisconsin leads the nation in binge drinking, alcohol consumption, and alcohol related consequences
- Wisconsin documented that 1,678 people died, 5,654 were injured, and 88,000 were arrested as a direct result of alcohol use and misuse.

Alcohol and drug abuse is not a singular health problem – consequences can destroy individual lives and whole families. It is in our best interest to aggressively address alcohol and substance abuse. In many Wisconsin communities there are a large number of residents who are assessed for treatment, but placed on a wait list due the unavailability of qualified substance abuse counselor professionals. In addition, private employers and county, state and local governments have reported that they have difficulty hiring and retaining qualified substance abuse counselor professionals.

This combination of variables can be viewed as potentially dangerous to the public's health and safety. For these reasons, SCAODA endorses the further development and addition of a substance abuse counselor specialty curriculum in the University of Wisconsin (UW) system where opportunities are not currently available.

SCAODA is strongly recommending that the specialty curriculum:

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- Includes competency in evidence-based alcohol and other drug abuse treatment services;
- Includes a minimum of 360 hours as required by national standards and by the Wisconsin Department of Regulation & Licensing for licensure;
- Is available at the following UW system campuses:
 - Eau Claire,
 - Oshkosh,
 - Platteville,
 - Madison,
 - Milwaukee; and
- Is offered in an addition to the current curriculum options.

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Sincerely,



Linda Mayfield
 Vice- Chairperson
 State Council on Alcohol and Other Drug Abuse

Cc: Kevin Patrick Reilly, President UW System
 John D. Wiley, Chancellor UW Madison
 Jan Greenberg, Director School Social Work, UW Madison
 David J. Maarkee, Chancellor, UW Platteville
 David Van Buren, Associate Vice Chancellor, UW Platteville
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 Carlos E. Santiago, Chancellor, UW Milwaukee
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Jim Doyle
Governor

State of Wisconsin

State Council on Alcohol and Other Drug Abuse

1 West Wilson Street, P.O. Box 7851
Madison, Wisconsin 53707-7851

Sen. Carol Roessler
Chairperson

Linda Mayfield
Vice-Chairperson

Mark Seidl, WCHSA
Secretary

July 18, 2008

Jan Greenberg
Director
School of Social Work
213 School of Social Work Building
1350 University Ave.
Madison, WI 53706

Dear Jan Greenberg:

I am writing on behalf of the Governor's State Council on Alcohol and Other Drug Abuse (SCAODA) to request immediate action to deal with the problem of the lack of qualified substance abuse counselor professionals available to address the increasing healthcare crisis of substance use, abuse and addiction. According to the findings of the "Wisconsin Epidemiological Profile on Alcohol and Other Drug Use, 2008" report³, in 2006:

- Wisconsin leads the nation in binge drinking, alcohol consumption, and alcohol related consequences
- Wisconsin documented that 1,678 people died, 5,654 were injured, and 88,000 were arrested as a direct result of alcohol use and misuse.

Alcohol and drug abuse is not a singular health problem – consequences can destroy individual lives and whole families. It is in our best interest to aggressively address alcohol and substance abuse. In many Wisconsin communities there are a large number of residents who are assessed for treatment, but placed on a wait list due the unavailability of qualified substance abuse counselor professionals. In addition, private employers and county, state and local governments have reported that they have difficulty hiring and retaining qualified substance abuse counselor professionals.

This combination of variables can be viewed as potentially dangerous to the public's health and safety. For these reasons, SCAODA endorses the further development and addition of a substance abuse counselor specialty curriculum in the University of Wisconsin (UW) system where opportunities are not currently available.

SCAODA is strongly recommending that the specialty curriculum:

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- Includes competency in evidence-based alcohol and other drug abuse treatment services;
- Includes a minimum of 360 hours as required by national standards and by the Wisconsin Department of Regulation & Licensing for licensure;
- Is available at the following UW system campuses:
 - Eau Claire,
 - Oshkosh,
 - Platteville,
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Sen. Carol Roessler
Chairperson

Linda Mayfield
Vice-Chairperson

Mark Seidl, WCHSA
Secretary

July 18, 2008

David J. Markee
Chancellor
Brigham 306
UW-Platteville
Platteville, WI 53818

Dear David J. Markee:

I am writing on behalf of the Governor's State Council on Alcohol and Other Drug Abuse (SCAODA) to request immediate action to deal with the problem of the lack of qualified substance abuse counselor professionals available to address the increasing healthcare crisis of substance use, abuse and addiction.

According to the findings of the "Wisconsin Epidemiological Profile on Alcohol and Other Drug Use, 2008" report⁴, in 2006:

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SCAODA is strongly recommending that the specialty curriculum:

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Linda Mayfield
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Mark Seidl, WCHSA
Secretary

July 18, 2008

David Van Buren
Associate Vice Chancellor
Dean Liberal Arts and Graduate Studies
Ullsvik 2500
1 University Plaza
Platteville, WI 53818

Dear David Van Buren:

I am writing on behalf of the Governor's State Council on Alcohol and Other Drug Abuse (SCAODA) to request immediate action to deal with the problem of the lack of qualified substance abuse counselor professionals available to address the increasing healthcare crisis of substance use, abuse and addiction. According to the findings of the "Wisconsin Epidemiological Profile on Alcohol and Other Drug Use, 2008" report⁵, in 2006:

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Chairperson

Linda Mayfield
Vice-Chairperson

Mark Seidl, WCHSA
Secretary

July 18, 2008

Mittie Nimocks
Dean College of Liberal Arts and Education
Gardner 160B
1 University Plaza
Platteville, WI 53818-3001

Dear Mittie Nimocks:

I am writing on behalf of the Governor's State Council on Alcohol and Other Drug Abuse (SCAODA) to request immediate action to deal with the problem of the lack of qualified substance abuse counselor professionals available to address the increasing healthcare crisis of substance use, abuse and addiction. According to the findings of the "Wisconsin Epidemiological Profile on Alcohol and Other Drug Use, 2008" report⁶, in 2006:

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Sen. Carol Roessler
Chairperson

Linda Mayfield
Vice-Chairperson

Mark Seidl, WCHSA
Secretary

July 18, 2008

Carlos E. Santiago
Chancellor
Chancellor's Office
Chapman Hall 202
UW-Milwaukee
2200 E. Kenwood Blvd.
Milwaukee, WI 53201-0413

Dear Carlos E. Santiago:

I am writing on behalf of the Governor's State Council on Alcohol and Other Drug Abuse (SCAODA) to request immediate action to deal with the problem of the lack of qualified substance abuse counselor professionals available to address the increasing healthcare crisis of substance use, abuse and addiction. According to the findings of the "Wisconsin Epidemiological Profile on Alcohol and Other Drug Use, 2008" report⁷, in 2006:

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Linda Mayfield
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Mark Seidl, WCHSA
Secretary

July 18, 2008

Rita Cheng
Provost and Vice Chancellor for Academic Affairs
Chapman Hall 215A
UW-Milwaukee
2200 E. Kenwood Blvd.
Milwaukee, WI 53201-0413

Dear Rita Cheng:

I am writing on behalf of the Governor's State Council on Alcohol and Other Drug Abuse (SCAODA) to request immediate action to deal with the problem of the lack of qualified substance abuse counselor professionals available to address the increasing healthcare crisis of substance use, abuse and addiction. According to the findings of the "Wisconsin Epidemiological Profile on Alcohol and Other Drug Use, 2008" report⁸, in 2006:

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Linda Mayfield
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Mark Seidl, WCHSA
Secretary

July 18, 2008

Stan Stojkovic
Ph.D.
Dean Helen Bader School of Social Welfare
2400 E. Hartford Ave.
Enderis Hall 10th and 11th Floors
Milwaukee, WI 53211

Dear Stan Stojkovic:

I am writing on behalf of the Governor's State Council on Alcohol and Other Drug Abuse (SCAODA) to request immediate action to deal with the problem of the lack of qualified substance abuse counselor professionals available to address the increasing healthcare crisis of substance use, abuse and addiction. According to the findings of the "Wisconsin Epidemiological Profile on Alcohol and Other Drug Use, 2008" report⁹, in 2006:

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Mark Seidl, WCHSA
Secretary

July 18, 2008

Richard H. Wells
Chancellor
UW-Oshkosh
800 Algoma Blvd.
Oshkosh, WI 54901

Dear Richard H. Wells:

I am writing on behalf of the Governor's State Council on Alcohol and Other Drug Abuse (SCAODA) to request immediate action to deal with the problem of the lack of qualified substance abuse counselor professionals available to address the increasing healthcare crisis of substance use, abuse and addiction.

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- Includes competency in evidence-based alcohol and other drug abuse treatment services;

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- Includes a minimum of 360 hours as required by national standards and by the Wisconsin Department of Regulation & Licensing for licensure;
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 - Oshkosh,
 - Platteville,
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Sincerely,



Linda Mayfield
 Vice- Chairperson
 State Council on Alcohol and Other Drug Abuse

Cc: Kevin Patrick Reilly, President UW System
 John D. Wiley, Chancellor UW Madison
 Jan Greenberg, Director School Social Work, UW Madison
 David J. Maarkee, Chancellor, UW Platteville
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Jim Doyle
Governor

State of Wisconsin

State Council on Alcohol and Other Drug Abuse

1 West Wilson Street, P.O. Box 7851
Madison, Wisconsin 53707-7851

Sen. Carol Roessler
Chairperson

Linda Mayfield
Vice-Chairperson

Mark Seidl, WCHSA
Secretary

July 18, 2008

Frederick Yeo
Dean College of Education and Human Services
Education 113
800 Algoma Blvd.
Oshkosh, WI 54901

Dear Frederick Yeo:

I am writing on behalf of the Governor's State Council on Alcohol and Other Drug Abuse (SCAODA) to request immediate action to deal with the problem of the lack of qualified substance abuse counselor professionals available to address the increasing healthcare crisis of substance use, abuse and addiction.

According to the findings of the "Wisconsin Epidemiological Profile on Alcohol and Other Drug Use, 2008" report¹¹, in 2006:

- Wisconsin leads the nation in binge drinking, alcohol consumption, and alcohol related consequences
- Wisconsin documented that 1,678 people died, 5,654 were injured, and 88,000 were arrested as a direct result of alcohol use and misuse.

Alcohol and drug abuse is not a singular health problem – consequences can destroy individual lives and whole families. It is in our best interest to aggressively address alcohol and substance abuse. In many Wisconsin communities there are a large number of residents who are assessed for treatment, but placed on a wait list due the unavailability of qualified substance abuse counselor professionals. In addition, private employers and county, state and local governments have reported that they have difficulty hiring and retaining qualified substance abuse counselor professionals.

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State of Wisconsin

State Council on Alcohol and Other Drug Abuse

1 West Wilson Street, P.O. Box 7851
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Sen. Carol Roessler
Chairperson

Linda Mayfield
Vice-Chairperson

Mark Seidl, WCHSA
Secretary

July 18, 2008

Lane Earns
Provost and Vice Chancellor for Academic Affairs
UW-Oshkosh
800 Algoma Blvd.
Dempsey Hall Rm. 335
Oshkosh, WI 54901

Dear Lane Earns:

I am writing on behalf of the Governor's State Council on Alcohol and Other Drug Abuse (SCAODA) to request immediate action to deal with the problem of the lack of qualified substance abuse counselor professionals available to address the increasing healthcare crisis of substance use, abuse and addiction. According to the findings of the "Wisconsin Epidemiological Profile on Alcohol and Other Drug Use, 2008" report¹², in 2006:

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Jim Doyle
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State of Wisconsin

State Council on Alcohol and Other Drug Abuse

1 West Wilson Street, P.O. Box 7851
Madison, Wisconsin 53707-7851

Sen. Carol Roessler
Chairperson

Linda Mayfield
Vice-Chairperson

Mark Seidl, WCHSA
Secretary

July 18, 2008

Senator Kathleen Vinehout
Chair Senate Committee on Agriculture and Higher Education
Room 104 South
State Capitol
PO Box 7882
Madison, WI 53707

Dear Senator Kathleen Vinehout:

I am writing on behalf of the Governor's State Council on Alcohol and Other Drug Abuse (SCAODA) to request immediate action to deal with the problem of the lack of qualified substance abuse counselor professionals available to address the increasing healthcare crisis of substance use, abuse and addiction. According to the findings of the "Wisconsin Epidemiological Profile on Alcohol and Other Drug Use, 2008" report¹³, in 2006:

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State of Wisconsin

State Council on Alcohol and Other Drug Abuse

1 West Wilson Street, P.O. Box 7851
Madison, Wisconsin 53707-7851

Sen. Carol Roessler
Chairperson

Linda Mayfield
Vice-Chairperson

Mark Seidl, WCHSA
Secretary

July 18, 2008

Representative Steve Nass
Chair Assembly Committee on Colleges and Universities
Room 12 West
State Capitol
PO Box 8953
Madison, WI 53708

Dear Representative Steve Nass:

I am writing on behalf of the Governor's State Council on Alcohol and Other Drug Abuse (SCAODA) to request immediate action to deal with the problem of the lack of qualified substance abuse counselor professionals available to address the increasing healthcare crisis of substance use, abuse and addiction. According to the findings of the "Wisconsin Epidemiological Profile on Alcohol and Other Drug Use, 2008" report¹⁴, in 2006:

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Jim Doyle
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State of Wisconsin

State Council on Alcohol and Other Drug Abuse

1 West Wilson Street, P.O. Box 7851
Madison, Wisconsin 53707-7851

Sen. Carol Roessler
Chairperson

Linda Mayfield
Vice-Chairperson

Mark Seidl, WCHSA
Secretary

July 18, 2008

Governor Jim Doyle
PO Box 7863
Madison, WI 53707

Dear Governor Jim Doyle:

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Jim Doyle
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Sen. Carol Roessler
Chairperson

State of Wisconsin

State Council on Alcohol and Other Drug Abuse

1 West Wilson Street, P.O. Box 7851
Madison, Wisconsin 53707-7851

Linda Mayfield
Vice-Chairperson

Mark Seidl, WCHSA
Secretary

August 15, 2008

The Honorable Jim Doyle, Governor of Wisconsin
115 East State Capitol
Madison, WI 53702

Dear Governor Doyle:

As Acting Chairperson of the State Council on Alcohol and Other Drug Abuse (SCAODA), I am forwarding this request on behalf of the Council. On June 6, 2008, SCAODA members agreed to ask you to increase the tax on beer in the 2009 state budget. While Wisconsin sets many standards for the Country in health and human services delivery, recent reports and press attention have highlighted the toll Wisconsin's drinking culture has taken in terms of alcohol related deaths, injuries, arrests, and public expenditures.

On July 6, 2008, a Wisconsin newspaper (the Appleton Post-Crescent), reported findings from a state-by-state comparison of 10 key measures of each states drinking culture. The conclusion was that Wisconsin is the state that is most deeply affected by alcohol use in the United States. According to a publication released by the Wisconsin Department of Health Services:¹

“The rate of per capita alcohol consumption in Wisconsin is among the highest in the nation. Data for 2006 show that Wisconsin has a higher prevalence of alcohol use and binge drinking among adults, especially young adults ages 18-25, compared to other states. Rates of underage drinking (by youth ages 12-20) and underage binge drinking are also higher compared to rates for the United States. Wisconsin has the highest rate of drinking and driving in the nation.”

According to “Alcohol Use in Wisconsin: Costs, Consequences and Potential Policy Solutions,” presented by D. Paul Moberg, University of Wisconsin Population Health Institute to the Wisconsin Legislature on May 6, 2008:

- Price increase has been shown to be one of the most effective methods of alcohol regulation (World Health Organization, 2002).
- Minors are especially sensitive to higher alcohol taxes (Chaloupka, 2000; Miller, 2000).

¹ Divisions of Public Health and Mental Health and Substance Abuse Services, PPH 5718, prepared by the Bureau of Health Information and Policy, Division of Public Health, in consultation with Division of Mental Health and Substance Abuse Services and the University of Wisconsin Population Health Institute, July 2008.

- Federal taxes have not kept up with inflation (Grube, 2005), and many states have not raised alcohol excise taxes in decades. (Wisconsin beer tax is 6.4 cents per gallon and has not changed since 1969.)
- Nationally,
 - Beer accounts for 67% of alcohol consumed;
 - The top 10% of beer drinkers consume 42% of the alcohol in United States; and
 - Beer accounts for 81% of all alcohol drunk in hazardous amounts. (Rogers and Greenfield, 1999)

As stated above, the beer tax has not been raised in Wisconsin since 1969, resulting in some of the lowest alcohol prices in the United States and may be a key factor why Wisconsin has some of the highest rates of binge drinking and alcoholism in the country. In fact, researchers have demonstrated that increasing the price of alcohol has resulted in reducing the availability and therefore access to alcohol. Studies have indicated that high use and abuse rates among Wisconsin youth and young adults appear to be a result of low prices and easy access to beer and alcohol.

The SCAODA members believe that if any legislation that is introduced into the State Legislature during the next session, which is similar to the legislation proposed by Representative Terese Berceau in 2008, (AB-474), will fail.

Increasing the tax on beer through the state budget process is an alternate method to raise the cost of beer and therefore reduce the access to beer and alcohol. Simultaneously, state revenue would be generated that could be used to fund "Evidence-Based" prevention and treatment programs (programs that have demonstrated positive outcomes). For all the above reasons, the SCAODA members request that you increase the tax on beer during the SFY 2009-2011 state budget process. We further request that the proceeds from the proposed tax are allocated to Counties, the Office of Justice Assistance and the Department of Health Services to fund prevention and treatment programs.

Please feel free to contact me with any question or concerns at (414) 355-2337 or lfayemayfield@aol.com

Sincerely,

Linda Mayfield
Acting Chairperson
State Council on Alcohol and Other Drug Abuse

Cc: SCAODA membership, Committee membership and staff

Wisconsin Epidemiological Profile on Alcohol and Other Drug Use, 2008

The second of Wisconsin's Epidemiological Profile on Alcohol and Other Drug Use was published in July 2008. It is the Department's intention to complete a subsequent study in July 2010.

The Wisconsin Department of Health Services is committed to moving toward need-based funding through improved data collection and analysis. One important aspect of prevention services is the ability to track the needs of communities through epidemiological factors. Based on the identified needs, resources can be allocated to address the problem using evidence-based programming. Like its 2006 counterpart, Wisconsin's 2008 "Epidemiological Profile on Alcohol and Other Drug Use" presents data on the use and abuse of alcohol and other substances in Wisconsin and the resulting consequences. This edition of the Profile includes new sources of data, and data at the county level, to make it more useful in understanding and addressing substance abuse problems in Wisconsin.

Key Findings

- Rates of alcohol dependence, alcohol abuse, and alcohol-related motor vehicle fatalities are higher in Wisconsin than in the United States as a whole.
- Wisconsin has one-and-a-half times the national rate of arrests for operating a motor vehicle while intoxicated and more than three times the national rate of arrests for other liquor law violations.
- Wisconsin has the highest rate in the nation of self-reported drinking and driving.
- Wisconsin's rate of alcohol-related motor vehicle deaths has been decreasing in recent years, although more slowly than the overall rate of motor vehicle deaths.
- Wisconsin has had a lower rate of alcohol-related liver cirrhosis than the national average, although this difference may be disappearing. Wisconsin's rate of other alcohol related deaths (other than liver cirrhosis and motor vehicle) has increased since 1999.
- The number of clients receiving publicly funded services for alcohol and other drug abuse increased 11% between 1997 and 2006, while inflation-adjusted public expenditures for those services increased just 4%.
- From 1999 to 2006, Wisconsin's age-adjusted rate of drug-related deaths increased; the statewide rate of drug-related hospitalizations has also increased in recent years.
- Wisconsin's rate of arrests for drug law violations remains lower than the national average but has increased since 1997.
- As of 2006, Wisconsin adults continue to have the highest rates of alcohol consumption, binge drinking and heavy drinking among all U.S. states and territories, and Wisconsin rates of underage drinking (ages 12-20) exceed national levels.
- As of 2007, Wisconsin high school students have a binge drinking rate that is the third highest of reported states, and the highest rate of current alcohol use.
- High school students in both Wisconsin and the nation are decreasingly likely to report they began alcohol use before age 13.
- Binge drinking among young adults (ages 18-24) has declined in Wisconsin since 2000.
- Data for the most recent decade consistently show that Wisconsin women of childbearing age are more likely to drink – and to binge drink – than their national counterparts.
- As a whole, consumption patterns of illicit drugs in Wisconsin mirror national trends with few exceptions.

- In 1997, the prevalence of both lifetime and current use of marijuana was lower than the national average. Over the next four years, however, these measures rose until they were nearly identical to the national averages.
- Since 2001, both lifetime and current use of marijuana in the United States and Wisconsin have decreased at similar rates.
- Both nationally and in Wisconsin, the misuse of prescription drugs for non-medical purposes has emerged as a problem, especially among young adults.

Conclusion

Areas of need are clearly identified in this report. Wisconsin data for 2006 reflect a higher prevalence of alcohol use and binge drinking in adults, especially young adults, compared to the country as a whole. Underage drinking and underage binge drinking also occur at higher rates in Wisconsin, as does drinking among women of childbearing age. Concerning illicit drug use, Wisconsin rates of death and hospitalization from drug use have been increasing. From 1996 to 2006, Wisconsin's arrest rate for liquor law violations was more than three times the national rate; arrests for operating while intoxicated also occur at a higher rate in Wisconsin. The economic and health costs of substance abuse in Wisconsin are great, as are the related costs to the community of arrests and criminal offenses.

The full report can be found at: <http://dhs.wisconsin.gov/stats/pdf/epiprofile2008.pdf>

BY-LAWS
of the
State of Wisconsin
State Council on Alcohol and Other Drug Abuse
As Approved
June 6, 2008

<please note: lines underlined below are taken directly from statute.>

ARTICLE I

Purpose and Responsibilities

Section 1. Authority

The council is created in the office of the governor pursuant to sec. 14.017 (2), Wis. Stats. Its responsibilities are specified under sec. 14.24, Wis. Stats.

Section 2. Purpose

The purpose of the state council on alcohol and other drug abuse is to enhance the quality of life of Wisconsin citizens by preventing alcohol, tobacco and other drug abuse and its consequences through prevention, treatment, recovery, and enforcement and control activities by:

- a. Supporting, promoting and encouraging the implementation of a system of alcohol, tobacco and other drug abuse services that are evidence-based, gender and culturally competent, population specific, and that ensure equal and barrier-free access;
- b. Supporting the prevention and reduction of alcohol, tobacco, and other drug use and abuse through evidence-based practice with a special emphasis on underage use; and
- c. Supporting and encouraging recovery in communities by reducing discrimination, barriers and promoting healthy lifestyles.

Section 3. Responsibilities

The state council on alcohol and other drug abuse shall:

- a. Provide leadership and coordination regarding alcohol and other drug abuse issues confronting the state.

- b. Meet at least once every 3 months.
- c. By June 30, 1994, and by June 30 every 4 years thereafter, develop a comprehensive state plan for alcohol and other drug abuse programs. The state plan shall include all of the following:
 - i. Goals, for the time period covered by the plan, for the state alcohol and other drug abuse services system.
 - ii. To achieve the goals in [par. \(a\)](#), a delineation of objectives, which the council shall review annually and, if necessary, revise.
 - iii. An analysis of how currently existing alcohol and other drug abuse programs will further the goals and objectives of the state plan and which programs should be created, revised or eliminated to achieve the goals and objectives of the state plan.
- d. Each biennium, after introduction into the legislature but prior to passage of the biennial state budget bill, review and make recommendations to the governor, the legislature and state agencies, as defined in [s. 20.001 \(1\)](#), regarding the plans, budgets and operations of all state alcohol and other drug abuse programs.
- e. Provide the legislature with a considered opinion under [s. 13.098](#).
- f. Coordinate and review efforts and expenditures by state agencies to prevent and control alcohol and other drug abuse and make recommendations to the agencies that are consistent with policy priorities established in the state plan developed under [sub. \(3\)](#).
- g. Clarify responsibility among state agencies for various alcohol and other drug abuse prevention and control programs, and direct cooperation between state agencies.
- h. Each biennium, select alcohol and other drug abuse programs to be evaluated for their effectiveness, direct agencies to complete the evaluations, review and comment on the proposed evaluations and analyze the results for incorporation into new or improved alcohol and other drug abuse programming.

- i. Publicize the problems associated with abuse of alcohol and other drugs and the efforts to prevent and control the abuse.
- j. Issue reports to educate people about the dangers of alcohol, tobacco and other drug abuse.
- k. The council also recommends legislation, and provides input on state alcohol, tobacco and other drug abuse budget initiatives.
- l. Form committees and sub-committees for consideration of policies or programs, including but not limited to, legislation, funding and standards of care, for persons of all ages to address alcohol, tobacco and other drug abuse problems.

ARTICLE II

Membership

Section 1. Authority

Membership is in accordance with section 14.017(2), Wis. Stats.

Section 2. Members

2.1 The 22-member council includes six members with a professional, research or personal interest in alcohol, tobacco and other drug abuse problems, appointed for four-year terms, and one of them must be a consumer representing the public. It was created by chapter 384, laws of 1969, as the drug abuse control commission. Chapter 219, laws of 1971, changed its name to the council on drug abuse and placed the council in the executive office. It was renamed the council on alcohol and other drug abuse by chapter 370, laws of 1975, and the state council on alcohol and other drug abuse by chapter 221, laws of 1979. In 1993, Act 210 created the state council on alcohol and other drug abuse, incorporating the citizen's council on alcohol and other drug abuse, and expanding the state council and other drug abuse's membership and duties. The state council on alcohol and other drug abuse's appointments, composition and duties are prescribed in sections 15.09 (1)(a), 14.017 (2), and 14.24 of the statutes, respectively.

The council strives to have statewide geographic representation, which includes urban and rural populated areas, to have representation from varied stakeholder groups, and shall be a diverse group with respect to age, race, religion, color, sex, national origin or ancestry, disability or association with a person with a disability, arrest or conviction record, sexual orientation, marital status or pregnancy, political belief, or affiliation, or military participation.

2.2 There is created in the office of the governor a state council on alcohol and other drug abuse consisting of the governor, the attorney general, the state superintendent of public instruction, the secretary of health services, the commissioner of insurance, the secretary of corrections, the secretary of transportation and the chairperson of the pharmacy examining board, or their designees; a representative of the controlled substances board; a representative of any governor's committee or commission created under [subch. I](#) of ch. 14 to study law enforcement issues; 6 members, one of whom is a consumer representing the public at large, with demonstrated professional, research or personal interest in alcohol and other drug abuse problems, appointed for 4-year terms; a representative of an organization or agency which is a direct provider of services to alcoholics and other drug abusers; a member of the Wisconsin County Human Service Association, Inc., who is nominated by that association; and 2 members of each house of the legislature, representing the majority party and the minority party in each house, chosen as are the members of standing committees in their respective houses. [Section 15.09](#) applies to the council.

2.3 Selection of Members

From Wis. Stats. 15.09 (1)(a): Unless otherwise provided by law, the governor shall appoint the members of councils for terms prescribed by law. Except as provided in [par. \(b\)](#), fixed terms shall expire on July 1 and shall, if the term is for an even number of years, expire in an odd-numbered year.

2.4 Ex-Officio Members

- a. Ex-officio members may be appointed by a majority vote of the council to serve on the council, special task forces, technical subcommittees and standing committees. Other agencies may be included but the following agencies shall be represented through ex-officio membership: The Wisconsin Departments of: Revenue, Work Force Development, Regulation and Licensing, Veteran Affairs and Children and Families, and the Office of

Justice Assistance, the Wisconsin Technical Colleges System and the University of Wisconsin System.

- b. Ex-officio members of the council may participate in the discussions of the council, special task forces, technical subcommittees, and standing committees except that the chairperson may limit their participation as necessary to allow full participation by appointed members of the council subject to the appeal of the ruling of the chairperson.
- c. Ex-officio members will serve four-year terms.
- d. An ex-officio member shall be allowed to sit with the council and participate in discussions of agenda items, but shall not be allowed to vote on any matter coming before the council or any committee of the council, or to make any motion regarding any matter before the council.
- e. An ex-officio member may not be elected as an officer of the council.
- f. An ex-officio member shall observe all rules, regulations and policies applicable to statutory members of the council, and any other conditions, restrictions or requirements established or directed by vote of a majority of the statutory members of the council

2.5 Selection of Officers

Unless otherwise provided by law, at its first meeting in each year the council shall elect a chairperson, vice-chairperson and secretary from among its members. Any officer may be reelected for successive terms. For any council created under the general authority of s. 15.04 (1) (c), the constitutional officer or secretary heading the department or the chief executive officer of the independent agency in which such council is created shall designate an employee of the department or independent agency to serve as secretary of the council and to be a voting member thereof.

2.6 Terms of Voting Members

- a. Voting members shall remain on the council until the effective date of their resignation, term limit or removal by the governor, or until their successors are named and appointed by the governor.

- b. Letter of resignation shall be sent to the governor and council chairperson.
- c. Each voting member or designee of the council is entitled to one vote.

2.7 Code of Ethics

All members of the council are bound by the codes of ethics for public officials, Chapter 19, Wis. Stats., except that they are not required to file a statement of economic interest. Ex-officio members are not required to file an oath of office. As soon as reasonably possible after appointment or commencement of a conflicting interest and before voting on any grant, members shall reveal any actual or potential conflict of interest. Chapter 19.46 of Wisconsin State Statutes states that no state public official may take any official action substantially affecting a matter in which the official, a member of his or her immediate family, or an organization with which the official is associated has a substantial financial interest or use his or her office or position in a way that produces or assists in the production of a substantial benefit, direct or indirect, for the official, one or more members of the official's immediate family either separately or together, or an organization with which the official is associated.

2.8 Nondiscrimination

The council will not discriminate because of age, race, religion, color, sex, national origin or ancestry, disability or association with a person with a disability, arrest or conviction record, sexual orientation, marital status or pregnancy, political belief, or affiliation, or military participation.

2.9 Nomination Process for Appointed Members and Officers

As per Article II, Section 2.1, the governor is required to appoint six citizen members. In addition, the council elects the chairperson, vice-chairperson and secretary, annually. The council will follow this process when making recommendations to the governor concerning appointments and nominating a slate of officers:

- a. The council, along with the office of the governor and department staff, will monitor when council terms will expire. It will also monitor the composition of the council with respect to the factors specified in Article II, Section 2.1.

- b. The vice-chairperson of the council shall convene a nominating committee and appoint a chairperson of that committee as needed to coordinate the process for all appointments to the council as outlined in Article II, Section 2 and annually put forth a slate of officers as identified in Article II Sections 3.1, 3.2 and 3.3. The Council Chairperson may ask for nominations from the floor to bring forth nominations in addition to the slate of officers brought forth by the nominating committee. The nominating committee shall make recommendations to the council regarding nominations and appointments prior to the September council meeting and have such other duties as assigned by the council.
- c. The nominating committee of the council, with support of bureau staff, will publicize upcoming vacancies, ensuring that publicity includes interested and underrepresented groups, including alcohol, tobacco and other drug abuse agencies, alcohol, tobacco and other drug abuse stakeholder groups, consumers, and providers. Publicity materials will clearly state that council appointments are made by the governor. Materials will also state that the governor normally considers the council's recommendations in making council appointments.
- d. While any person may apply directly to the governor according to the procedures of that office, all applicants will be asked to provide application materials to the council as well. Bureau staff will make contact with the office of the governor as necessary to keep the committee informed regarding applicants, including those that may have failed to inform the committee of their application.
- e. Applicants shall provide a letter of interest or cover letter, along with a resume and any other materials requested by the office of the governor. The nominating committee, in consultation with department staff, may request additional materials. The nominating committee, with support of bureau staff, will collect application materials from nominees, including nominees applying directly to the governor. The nominating committee or staff will acknowledge each application, advising the applicant regarding any missing materials requested by the nominating committee. The nominating committee or staff will review each application to ensure that all required nomination papers have been completed.

- f. The nominating committee may establish questions to identify barriers to attendance and other factors related to ability to perform the function of a member of the state council on alcohol and other drug abuse and to identify any accommodations necessary to overcome potential barriers to full participation by applicants. The nominating committee may interview applicants or designate members and/or staff to call applicants. Each applicant shall be asked the standard questions established by the committee.
- g. The nominating committee shall report to the full council regarding its review of application materials and interviews. The report shall include the full roster of applicants as well as the committee's recommendations for appointment.
- h. The council shall promptly act upon the report of the nominating committee. Council action shall be in the form of its recommendation to the governor. Department staff shall convey the council's recommendation to the office of the governor.

2.10 Removal from Office

The Governor may remove appointed members from the council. The council may recommend removal but the Governor makes the final decision regarding removal.

Section 3. Officers

3.1 Chairperson

The chairperson is the presiding officer and is responsible for carrying out the council's business including that motions passed be acted upon in an orderly and expeditious manner and assuring that the rights of the members are recognized. The chairperson may appoint a designee to preside at a meeting if the vice-chairperson is unable to preside in their absence. The chairperson is also responsible for organizing the work of the council through its committee structure, scheduling council meetings and setting the agenda. The chairperson may serve as an ex-officio member of each council committee. The chairperson shall represent the positions of the council before the legislature, governor and other public and private organizations, unless such responsibilities are specifically delegated to others by the council or chairperson. The agenda is the responsibility of the chairperson, who may consult with the executive committee or other council members as necessary.

3.2 Vice-Chairperson

The vice-chairperson shall preside in the absence of the chairperson and shall automatically succeed to the chair should it become vacant through resignation or removal of the chairperson until a new chairperson is elected. The vice-chairperson shall also serve as the council representative on the governor's committee for people with disabilities (GCPD). If unable to attend GCPD meetings, the vice-chairperson's designee shall represent the council.

3.3 Secretary

The secretary is a member of the executive Committee as per Article IV, Section 5. The secretary is also responsible for carrying out the functions related to attendance requirements as per Article III, Section 6.

3.4 Past Chairperson

The immediate past chairperson shall serve as a member of the council until expiration of their appointed term, and may serve as an ex-officio member during the term of her or his successor if the term of office as member of the council has expired.

ARTICLE III

Council Meetings

Section 1. Council Year

The council year shall begin at the same time as the state fiscal year, July 1.

Section 2. Meetings

2.1 Regular and special meetings

Regular meetings shall be held at least four times per year at dates and times to be determined by the council. Special meetings may be called by the chairperson or shall be called by the chairperson upon the written request of three members of the council.

2.3 Notice of meetings

The council chairperson shall give a minimum of seven days written notice for all council meetings. An agenda shall accompany all meeting notices. Public notice shall be given in advance of all meetings as required by Wisconsin's Open Meetings Law. If a meeting date is changed, sufficient notice shall be given to the public.

2.3 Quorum

A simple majority (51%) of the membership qualified to vote shall constitute a quorum to transact business.

Section 3. Public Participation

Consistent with the Wisconsin Open Meetings law, meetings are open and accessible to the public.

Section 4. Conduct of Meetings

- 4.1** Meetings shall be conducted in accordance with the latest revision of Robert's Rules of Order, unless they are contrary to council by-laws or federal or state statutes, policies or procedures.

Section 5. Agendas

- 5.1** Agendas shall include approval of minutes from prior meetings, any action items recommended by a committee, an opportunity for public comment, and other appropriate matters.
- 5.2** Requests for items to be included on the agenda shall be submitted to the chairperson two weeks prior to the meeting.

Section 6. Attendance Requirements

- 6.1** All council members are expected to attend all meetings of the council. Attendance means presence in the room for more than half of the meeting.
- 6.2** Council members who are sick, hospitalized or who have some other important reason for not attending should notify the secretary or the secretary's designee at least a week before the meeting. If that is not possible, notice should be given as soon as possible.
- 6.3** Any member of the council who has two unexcused absences from meetings within any twelve month period will be contacted by the secretary of the council to discuss the reasons for absence and

whether the member will be able to continue serving. Appointed members who do not believe that they can continue should tender their resignation in writing to the secretary of the council. Any resignations will be announced to the council and forwarded to the appointing authority.

- 6.4** At any time the secretary of the council, after consultation with the appointed member, believes that a member will not be able to fulfill the duties of membership, he or she should bring the matter to the chairperson. When the chairperson confirms that recommendation, he or she shall place the matter on the next council agenda. The chairperson shall ensure that the member at issue is given notice that the council will consider a recommendation to the appointing authority regarding the membership. When the council, after the member at issue is given the opportunity to be heard, agrees with the recommendation, it shall recommend to the appointing authority that the member be removed from the council and a replacement appointed to fulfill the member's term.
- 6.5** If a statutory member or their designee are absent from two meetings within a year, they will be contacted by the secretary of the council to discuss the reasons for absence and whether the member will be able to continue serving. In the event that a statutory member believes they are unable to continue, the secretary of the council shall inform the council chairperson and upon confirmation the chairperson will provide written notice to the governor of the need for an alternate or replacement.

Section 7. Staff Services

The division of mental health and substance abuse services shall provide staff services. Staff services shall include: record of attendance and prepare minutes of meetings; prepare draft agendas; arrange meeting rooms; prepare correspondence for signature of the chairperson; offer information and assistance to council committees; analyze pending legislation and current policy and program issues; prepare special reports, and other materials pertinent to council business.

Section 8. Reimbursement of Council and Committee Members

According to Section 15.09 of Wisconsin Statutes: Members of a council shall not be compensated for their services, but, except as otherwise provided in this subsection, members of councils created by statute shall be reimbursed for their actual and necessary expenses

incurred in the performance of their duties, such reimbursement in the case of an elective or appointive officer or employee of this state who represents an agency as a member of a council to be paid by the agency which pays his or her salary.

ARTICLE IV

Committees

Section 1. Committee Structure

- 1.1** There shall be an executive committee as provided below. The executive committee is a standing committee of the council.
- 1.2** The council may establish other standing committees, (ad hoc committees, workgroups and task forces) as necessary or convenient to conduct its business. Of the standing committees established by the state council on alcohol and other drug abuse, at least one shall have a focus on issues related to the prevention of alcohol, tobacco and other drug abuse, at least one shall have a focus on issues related to cultural diversity, at least one shall have a focus on issues related to interdepartmental coordination, at least one shall have a focus on issues related to the intervention and treatment of alcohol, tobacco and other drug abuse, and at least one shall have a focus on issues related to the planning and funding of alcohol and other drug abuse services. These committees may make recommendations to the council and perform such other duties as designated by the council. These committees may not act on behalf of the council except when given such authority with respect to a specific matter and within specific limitations designated by the full council.
- 1.3** Committees may determine their own schedules subject to direction from the full council.

Section 2. Composition of Committees

- 2.1** Council committees may include members of the public as well as council members.
- 2.2** The council chairperson may appoint a chairperson and vice-chairperson who must be a member of the council, for each committee. The council chairperson, with the advice of the committee chairperson may appoint other committee members.

- 2.3 Committees may designate other officers and subcommittees including ad hoc committees, workgroups or task forces, as necessary or convenient subject to limitation by the full council.
- 2.4 A council member shall not chair more than one committee.
- 2.5 A committee chairperson's term shall not exceed the length of their appointment or four years whichever comes first. With the majority vote of the council, a chairperson may be reappointed.

Section 3. Requirements for all Committees

- 3.1 A motion or resolution creating a committee shall designate the mission and duties of the committee. The council may also specify considerations for the chairperson to follow in appointing committee chairpersons and members and such other matters as appropriate.
- 3.2 All committee members are expected to attend all meetings of the committee. Attendance means presence in the room for more than half of the meeting.
- 3.3 Any committee may authorize participation by telephone conference or similar medium that allows for simultaneous communication between members as permitted by law.
- 3.4 Committee members who are sick, hospitalized or who have some other important reason for not attending should notify the chairperson or the chairperson's designee at least a week before the meeting. If that is not possible, notice should be given as soon as possible.
- 3.5 Any committee member who has two unexcused absences within a twelve month period will be contacted by the committee chairperson to discuss the reasons for absence and whether the member will be able to continue serving. Members who do not believe that they can continue should tender their resignation in writing to the committee chairperson. Any resignations will be announced to the council chairperson and to the committee.
- 3.6 The committee chairperson may remove committee members, other than executive committee members, after notice of proposed removal to and an opportunity to be heard by the member consistently with this process.

Section 4. Requirements for Committee Chairpersons

The chairperson of each committee is responsible for:

- a. Ensuring that the by-laws and every applicable directive of the council are followed by the committee as indicated in Chapters 15.09, 14.017 and 14.24 of Wisconsin Statutes;
- b. Ensuring that recommendations of the committee are conveyed to the full council;
- c. Submitting meeting minutes in the approved format to the council; and
- d. Coordinating work with other committees where items could be of mutual interest.

Section 5. Executive Committee

5.1 The executive committee shall be comprised of at least three members, including the council chairperson, vice-chairperson and secretary. The immediate past chairperson of the council may also be invited by the council chairperson to be a member of the executive committee.

5.2 The executive committee will have the following responsibilities:

- a. Provide policy direction to and periodically evaluate the performance of the council and its activities relating to direction from the division of mental health and substance abuse services.
- b. Meet at the request of the chairperson as needed;
- c. Provide for an annual review of the by-laws;
- d. Act on behalf of the council when a rapid response is required, provided that any such action is reported to the council at its next meeting for discussion and ratification; and
- e. Other duties designated by the council.

5.3 Rapid Response

The executive committee may act on behalf of the full council only under the following circumstances:

- a. When specifically authorized by the council;

- b. When action is needed to implement a position already taken by the council;
- c. Except when limited by the council, the executive committee may act upon the recommendation of a committee, other than the executive committee, if such action is necessary before a council meeting may reasonably be convened, provided that if more than one committee has made differing recommendations concerning the subject, the executive committee may not act except to request further study of the subject; or
- d. Except when limited by the council, the executive committee, by unanimous consent, may take such other action as it deems necessary before a council meeting may reasonably be convened.

ARTICLE V

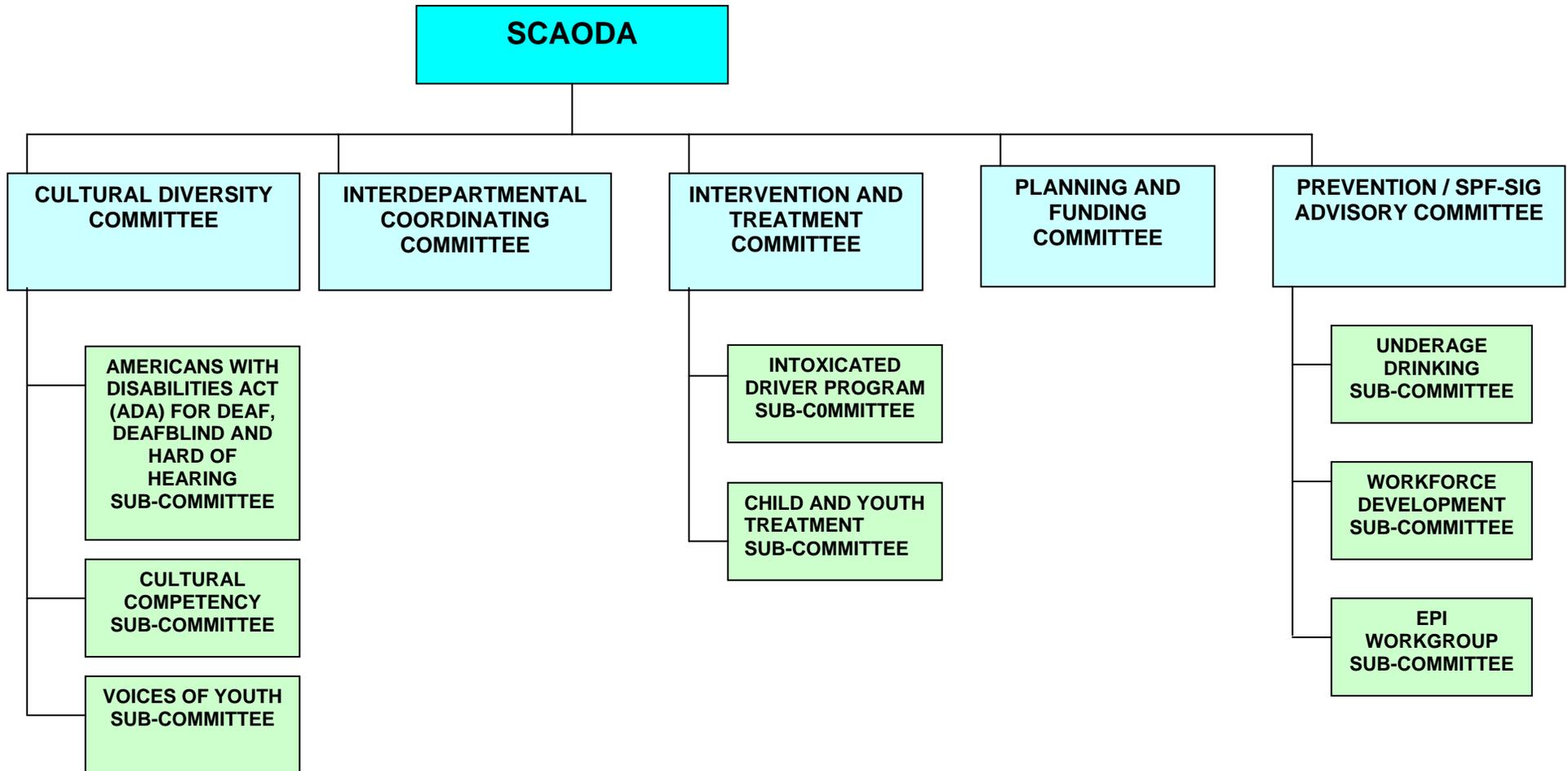
Amendments

The by-laws may be amended, or new by-laws adopted, after thirty days written notice to council members by a two-thirds vote of the full council membership present at a regularly scheduled meeting.

SCAODA Organization Chart

March 4, 2008

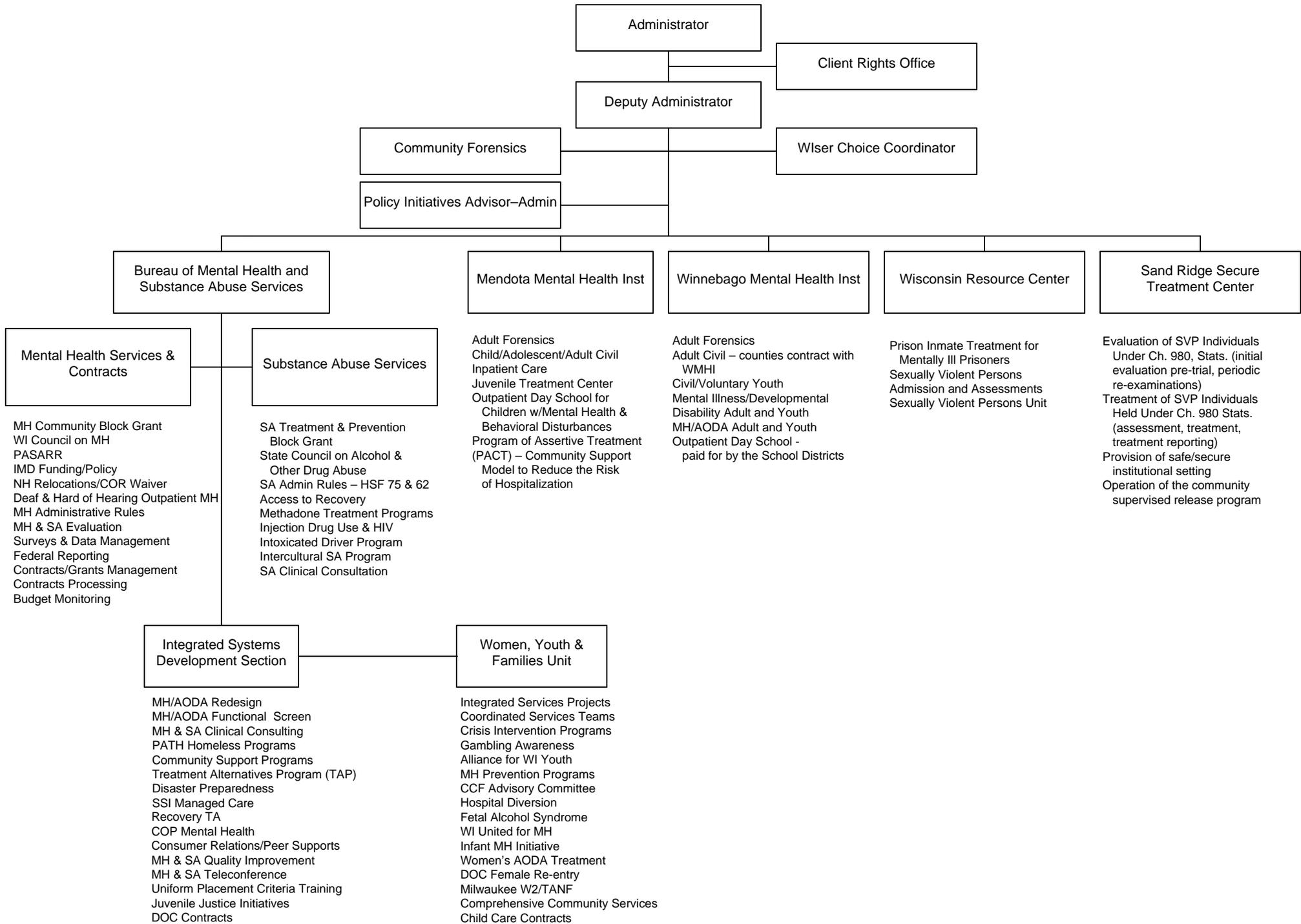
1. Cultural Diversity Committee
 - a. Americans with Disabilities Act (ADA) For Deaf, Deafblind and Hard of Hearing Sub-Committee
 - b. Cultural Competency Sub-Committee
 - c. Voices of Youth Sub-Committee
2. Interdepartmental Coordinating Committee
3. Intervention and Treatment Committee
 - a. Intoxicated Driver Program Sub-Committee
 - b. Child and Youth Treatment Sub-Committee
4. Planning and Funding Committee
5. Prevention / SPF-SIG Advisory Committee
 - a. Underage Drinking Sub-Committee
 - b. Workforce Development Sub-Committee
 - c. EPI Workgroup Sub-Committee



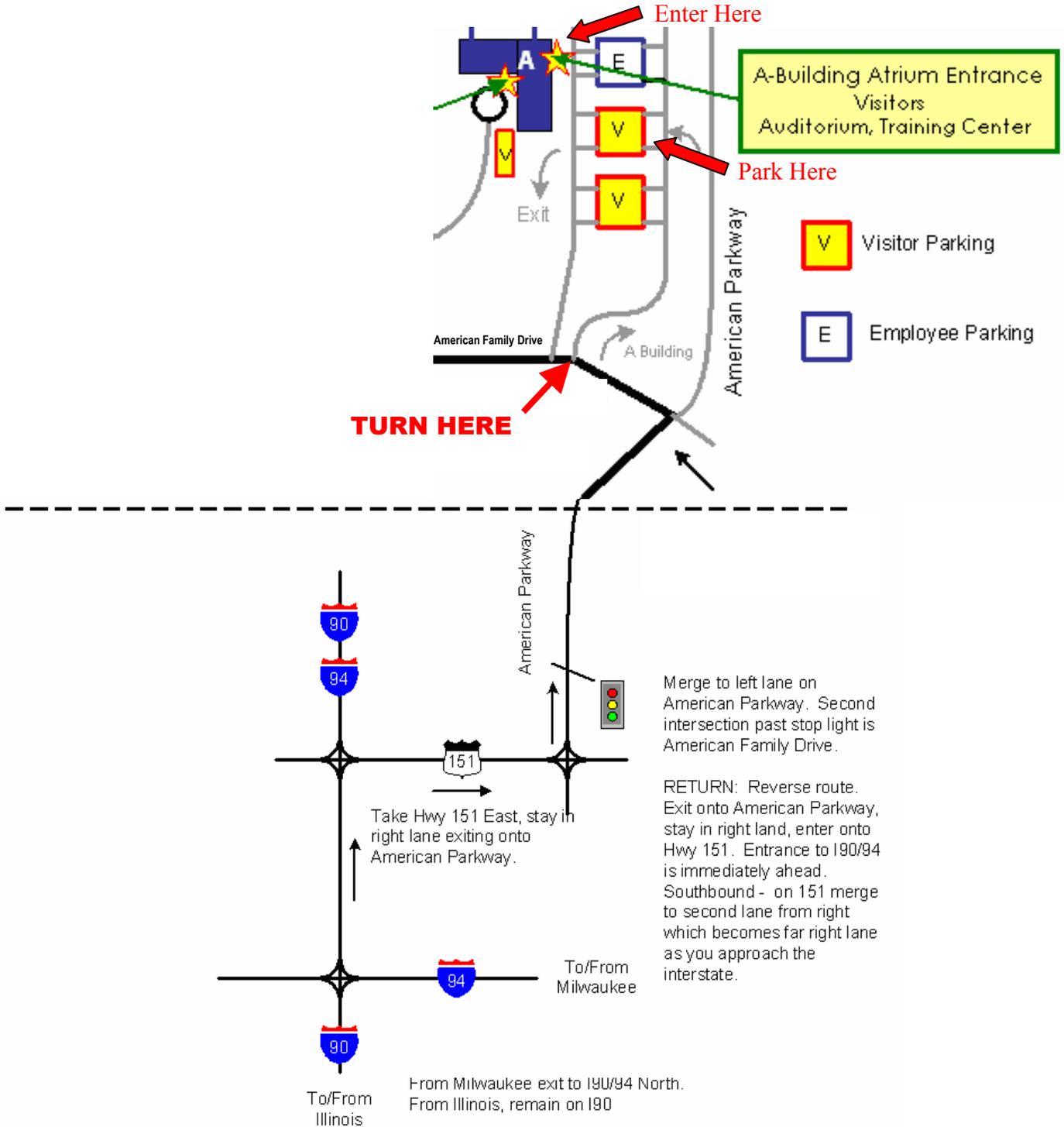
Department of Health and Family Services
Division of Mental Health and Substance Abuse Services

June 2007

Functions



Directions to American Family's Training Center and Auditorium



Highway Directions to AF-NHQ Campus